



HIGH POINT UNIVERSITY

Premier Life Skills University™

NEW STUDENT LEARNING EXCELLENCE PROGRAM APPLICATION

STUDENT INFORMATION:

First and Last Name:	Preferred Name:
Semester Applying For: <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer Year:_____	Year of Study at High Point:
Campus Email:	Student Cell Phone Number:
Residence Hall:	Student ID Number:
Academic Advisor/Student Success Coach:	Major:

PARENT/GUARDIAN INFORMATION:

Parent's/Guardian's Name:	Parent's/Guardian's Name:
Phone Number(s):	Phone Number(s):
Address:	Address:
City/State/Zip Code:	City/State/Zip Code:
Email Address:	Email Address:
Additional Communication Information (i.e. Preferred method of contact, specifications about to whom to send reports, etc.):	

Student Questionnaire

1. What are your academic or learning challenges?

2. If you have a learning difference, it would be helpful for your Specialist to know this, so they may develop the appropriate strategies to help you. You are not required to share this information, but if you choose to share, please list any learning differences below.

3. What kind of support and/or accommodations have you received in the past, if any?

4. What are your academic strengths (what comes easily to you)?

5. Tell us more about yourself--how do you have fun, things you like to do, some of your dreams and goals.

Parent Questionnaire

1. Please describe your student's academic or learning challenges.

2. If your student has a learning difference, it would be helpful for your Specialist to know this, so they may develop the appropriate strategies. You are not required to share this information, but if you choose to share, please list any of your student's learning differences below.

3. What kind of support and/or accommodations has your student received in the past, if any?

4. What are your student's academic strengths?

5. Please describe the motivational and support style your student responds to best.

Learning Excellence Program Agreement

The goal of the Learning Excellence Program is to enhance your student's academic experiences at High Point University. The following is a list of the Learning Excellence Program components and requirements:

Weekly Meetings

Your student must attend **weekly one-hour in-person meetings** with their Learning Excellence Specialist who will assist in tracking and evaluating academic progress each week. The primary focus of these meetings will be time management and organization. Additional strategies will be reviewed as time allows. During weekly meetings, your student will log into Blackboard or other forms of grade tracking, so that the Specialist can obtain an update on his/her academic progress. It is also the student's responsibility to provide any grades given in class to his/her Specialist.

Study Hall

To succeed in college, your student must dedicate time to learning, reviewing, and studying. Your student must agree to study for at least 10 hours per week in designated study hall locations on campus and will be responsible for recording and tracking study time through the My Study Tracker app.

Tutoring

Your student must agree to participate in weekly tutoring by professional and/or CRLA (College, Reading and Learning Association) certified peer tutors as determined by course syllabi, class expectations, course performance, and as deemed necessary by the Learning Excellence Specialist. Small group tutoring is the norm, and every effort will be made to place your student with tutors in the needed subject(s).

The different tutoring options are:

- Professional Tutoring – Offered only to Learning Excellence Students, professional tutors meet with students weekly as scheduled and/or on a drop-in basis. Professional tutors are adults who have a degree in the subject in which they are tutoring and are available to help with math and writing.
- Peer Tutoring – Available to all students at High Point University, peer tutors are students who are certified by CRLA (College, Reading and Learning Association) and provide tutoring in specific subjects in which they have a proven success record. Tutoring is based on tutor availability and is limited to mostly 1000- and 2000-level courses. Peer tutoring is not guaranteed for every course, but every effort is made to accommodate students.

Learning Excellence Specialists will help students understand and coordinate tutoring, as well as other support services available at High Point University. Students missing three tutoring sessions may result in being dropped from further tutoring sessions in that subject for the semester.

Priority Registration

Students will receive priority registration for future semesters during their time in the Learning Excellence Program. Priority registration is only given once students complete the first half of any given semester in Learning Excellence. Learning Excellence Specialists are not academic advisors, and it is the student's responsibility to meet with his/her Academic Advisor/Success Coach in a timely fashion to complete the required Learning Excellence registration paperwork.

ADV-1101

Students are required to complete a Foundations for Academic Success (ADV-1101) course during their time in the program. This is a three-credit, graded course that must be added to their schedule. This is an impactful class that teaches time management, studying strategies, note-taking techniques, test preparation tips and many other useful topics which serve as the foundation for success throughout the collegiate years.

Academic Tracking

Your student's Learning Excellence Specialist will be in contact with your student's professors at three designated times during the semester to request progress reports about student's attendance, grades, participation and anything else that may affect academic performance. Additional contacts may be made from class attendance warnings, Starfish alerts, and other reports as appropriate.

Parental Involvement

Continued parental involvement is an essential part of the Learning Excellence Program. You will receive a Weekly Report about your student each Friday. Though Weekly Reports are provided to parents, each student also has the responsibility to keep his/her parents informed regarding grades and any academic concerns. Parental involvement is especially important when it comes to establishing expectations and consequences for students. Learning Excellence Specialists are only able to suggest solutions and ideas for their students; Learning Excellence Specialists do not have external consequences in place to enforce with students. The most powerful consequences for students often manifest themselves later in poor grades and academic sanctions. It is the parent's responsibility to decide whether any consequences are needed for students and how said consequences might be enforced.

Learning Excellence Specialists are not able to:

1. Follow-up with students on a daily basis.
2. Contact professors on a weekly basis.
3. Speak with non-High Point University support personnel (prior/current academic support specialists, counselors, or life coaches).
4. Follow-up with parents or send Weekly Reports until the end of the week (Friday).
5. Act as a personal assistant (i.e. helping secure employment on campus, setting up meetings with their instructors, addressing residence life concerns, etc.).
6. Reschedule student meetings. Any rescheduled meetings depend on the Learning Excellence Specialist's limited availability and are not guaranteed. In the event a Specialist is able to provide a make-up meeting:
 - a. In-person meetings must take place Monday-Thursday. Fridays are reserved for writing reports and conducting follow-up.
 - b. Meetings may be conducted in an alternate format (i.e. phone call, email exchange, Face Time, etc.)
7. Provide instant access to student grades; Learning Excellence Specialists will include any grades in the Weekly Reports as soon as they are made available.

Office of Accessibility Resources and Services Statement

Learning Excellence Specialists are not Accessibility Resource Specialists and do not handle accommodation requests, provide guidance to class instructors on how to best teach a student with a disability, or any other Accessibility Resource issue. Per the Americans with Disabilities Act, Learning Excellence Specialists are also not able to explain the nature of specific disabilities to professors. Specialists may make referrals to the Office of Accessibility Resource and Services. It is up to the student to confirm that their accommodation letters are sent each semester and to ensure that his/her accommodation requests have been submitted.

Additional Expectations and Requirements

1. Students and parents/guardians must give permission for Learning Excellence Specialists to make and/or provide referrals to counseling, career services, medical professionals, etc., as appropriate.
2. Students must maintain a signed FERPA form in the Office of the Registrar throughout their time in the Learning Excellence Program.
3. Enrollment in the Learning Excellence Program is not a guarantee that a student's grades will improve.
4. Students and their parents/guardians must agree to the preceding expectations and requirements of the Learning Excellence Program.

PAYMENT INFORMATION

Learning Excellence During the Academic Year

For Learning Excellence Program support during the regular academic year, the cost is \$7,250 per semester. There is no obligation to continue the following semester. Because there is limited enrollment, a \$500 non-refundable deposit is required to secure your student's spot. After submitting the completed application, you may remit the \$500 non-refundable deposit by using High Point University's online portal at: <https://highpointugraddeposits.afford.com/>

The deposit will be applied to the total program fee, and the balance due will be added to your student's account. Full payment of that balance is due no later than the start of the semester. **There is no refund if a student withdraws from the Learning Excellence Program after the semester has begun.**

Learning Excellence in the Summer

The Learning Excellence Program is available during Summer Advantage (summer enrichment program for incoming freshmen) and Summer Sessions 1 and 2 (summer school for upperclassmen). Because summer courses are more accelerated, students will meet with their Learning Excellence Specialists twice a week (30 minute meetings). For Summer Online courses, students will connect with their Specialists via phone, FaceTime, Skype, or email. The cost for Summer Advantage Learning Excellence is \$2900. The cost for Summer Session 1, 2, and Summer Online courses is \$1,450 for each 3- or 4-hour course, and a deposit is not required.

Student Signature

Date Signed

Parent/Guardian Signature

Date Signed

This agreement may be emailed to April Cosner, Director of Learning Excellence, at acosner@highpoint.edu or faxed to the confidential fax number at 336.841.9652.