

# HIGH POINT UNIVERSITY

## Norcross Graduate School

### REFERENCE REPORT FOR GRADUATE DEGREE ADMISSION

Copy and distribute this form to three (3) professional persons who have knowledge of your capability to succeed in the selected graduate program.

**APPLICANT.** Please type or print your name and other information below before giving this form to the professional person whom you have chosen to provide your evaluation. Request the evaluator to return the completed form directly to Norcross Graduate School.

**Semester you seek admission** (MBA admits in Fall only.): Year \_\_\_\_\_  Fall  Spring  Summer

**Desired Program** (See program information) \_\_\_\_\_

Applicant \_\_\_\_\_

Last	First	Middle	Maiden/Former
Street/PO Box		County	
City	State	Zip Code	Country

Day Phone \_\_\_\_\_ / \_\_\_\_\_ Cell Phone \_\_\_\_\_ / \_\_\_\_\_ E-mail \_\_\_\_\_

*Sign and date one of the following statements.*

I waive the right to read this reference report when it becomes part of my application file. \_\_\_\_\_

I do not waive the right to read this reference report when it becomes part of my application file. \_\_\_\_\_

**EVALUATOR**

Name \_\_\_\_\_ Position/Organization \_\_\_\_\_

1. How long and in what capacity have you known the applicant? \_\_\_\_\_
2. Use the following chart to rate this applicant in comparison to other graduate students.

	Excellent	Good	Average	Poor	Unknown
Intellectual ability					
Oral expression					
Written expression					
Persistence					
Motivation					
Ability to work with others					

3. Use the back of this form or an attached page to evaluate the applicant's work ethic, discipline, commitment, scholarship and productivity.

4. Indicate your overall recommendation of the applicant:

- Recommend enthusiastically
- Recommend
- Recommend with reservation
- Do not recommend

Evaluator's Signature \_\_\_\_\_ Date \_\_\_\_\_

Email address \_\_\_\_\_