Job Title: Assistant/Associate Professor of Clinical Sciences (Drug Information/Informatics, Tenure track)
Department: 100% Clinical Sciences Department
Initial Start Date: June 1, 2015

<table>
<thead>
<tr>
<th>Job Title: Drug Information or Informatics Faculty</th>
<th>Department: Clinical Sciences</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position Reports To: Chair of Clinical Sciences</td>
<td>FLSA: Non-Exempt</td>
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<tr>
<td>Date of Last Revision: 1/12/2015</td>
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</tbody>
</table>

**POSITION SUMMARY:**
The person in this position is responsible for teaching PharmD students, developing a research program and providing service at the University and in the greater High Point area. In addition, this person is responsible for the Drug Information Center.

**QUALIFICATIONS:**

**Education:**
- Pharm.D. or PhD with extensive experience searching literature to solve drug-related questions, and analyzing literature and data
- Prefer Fellowship or PGY2 training in Drug Information or Informatics

**Experience and Training:**
- Minimum of two years experience teaching pharmacy students
- Demonstrated record of excellence in teaching and a commitment to excellence in pharmacy education and research
- Experience working with students as a faculty mentor or preceptor
- Experience working in a drug information center preferred, or alternatively proven ability to search and analyze medical literature and utilize large data sets will be highly acceptable

**Knowledge, Skills, Ability:**
- Strong background with electronic systems to access literature
- Excellent verbal and written communication and computer skills
- Ability to multi-task and work cooperatively with others
- Skill dealing with a diverse group of people
- Ability to write scholarly documents

**ESSENTIAL FUNCTIONS:**
- Develop, coordinate, and teach content within the HPU School of Pharmacy integrated curriculum as appointed by the Department Chair
- Coordinate the Drug Information Course for students in the PharmD curriculum.
• Provide mentorship and advisement for students in the School of Pharmacy as appointed by Dean’s Office and Department Chair
• Maintain scholarly activities in the area of Drug Information or Informatics
• Provide evidence of aggressively pursuing or obtaining external funding by the conclusion of year 3 of appointment
• Publish scientific findings in peer-reviewed journals and present research findings at national and international meetings
• Design and operate a temporary drug information center within the allocated space for the 2016-2017 academic year
• Design, develop and manage the High Point University Drug Information Center within the space allocated in the new HPU School of Pharmacy building
  • Create a mechanism for students to provide drug information services
• Integrate and enhance collaborations among the clinical sciences and basic sciences in areas of research, education, and service
• Develop a newsletter for students and faculty to publish various forms of drug information documents, such as Monographs, drug information questions, case reports, etc.
  • Serve as advisor and coeditor to student editors of the newsletter
• Market services to pharmacist preceptors, community partners, and others in the community.
• Advance the service missions of the School of Pharmacy and High Point University to meet community needs. Act as a representative and advocate for the department, both within the University and externally
• Participate in committees within the department, School, and University and participate in professional and governmental organizations as appointed by Chair
• Abide by University and School of Pharmacy policies
• Supervise and annually evaluate support staff in the Drug Information Center
• Undertake other duties and responsibilities as assigned by the Chair of Clinical Sciences
• Utilize ExamSoft® or other software provided by SOP to conduct all SOP assessments

ACCOUNTABILITY:
• Excellence in teaching, research and service

PHYSICAL REQUIREMENTS:
(Please check below any of the physical requirements for your job.)

( ) Seeing
( ) Color Perception (Red, Green, Amber)
( ) Hearing/Listening
( ) Clear Speech
( ) Touching
( ) Dexterity
( ) Hand
( ) Finger
( ) Lifting (25 pounds )
( ) Carrying (25 pounds )

Mental/Reasoning Requirements:
( ) Reading - Simple
( ) Reading - Complex
( ) Writing - Simple
( ) Writing - Complex
( ) Clerical
( ) Basic Math Skills
( ) Analysis/Comprehension
( ) Judgment/Decision Making

Work Environment:
( ) Shift Work
( ) Works Alone
( ) Works with Others
( ) Verbal Contact w/Others
( ) Face-to-Face Contact
( ) Inside
( ) Outside
( ) Extreme Heat
( ) Extreme Cold
( ) Noise
( ) Mechanical Equipment
( ) Electrical Equipment
( ) Pressurized Equipment
( ) Moving Objects
( ) High Places
( ) Fumes/Odors
( ) Hazardous Materials
( ) Dirt Dust