



# HIGH POINT UNIVERSITY

## Office of Student Life

# Room Reservation Rules 2018-2019



### Tier 1: Comprehensive Fee

Double occupancy rooms in Belk, Finch, McEwen, Millis, North, North College Court, North College Terrace, University Houses, Wesley and Yadkin.

### Tier 2: \$3,500 per year or \$1,750 per semester

Single rooms in Finch, McEwen, North College Court, North College Terrace, University Houses and Wilson, double occupancy in North College Townhomes, Point Place Apartments, R.G. Wanek Center, University Center #2, University Village, and Wilson; 3 & 4 person suites in Blessing, Village and York.

### Tier 3: \$4,850 per year or \$2,425 per semester

Single rooms in North College Townhomes, Point Place Apartments and University Village, double rooms in Greek Village, Centennial Square (double occupancy rooms) and Centennial Square #2 (double occupancy rooms), and 4-person units in Caffey. Single room in McCain Place Townhomes.

### Tier 4: \$6,976 per year or \$3,488 per semester

Centennial Square and Centennial Square #2 (single bedroom, semi-private bath) and 2 person suites in Caffey, Blessing, Village and York.

### Tier 5: \$10,900 per year or \$5,450 per semester

Single rooms in University Center #2, R.G. Wanek Center. Single bedrooms with private bathrooms in Centennial Square #1, Centennial Square #2, and 1 person units in Caffey.

HIGH POINT UNIVERSITY has a wide variety of housing options available.

For the 2018-2019 school year the following buildings are available to upperclassmen:

- 806, 812 & 818 Point Place Apartments
  - Centennial Square
  - Centennial Square #2
  - Finch (Honors Scholar Housing)
  - Caffey
  - Greek Village
  - McCain Place Townhomes
  - North College Court
  - North College Terrace
  - North College Townhomes
  - The Village
  - The Village 2
  - University Houses
  - University Village (Uville)
  - Wilson
  - York
- 4th floor (Honors Scholar Students ONLY)

# Room Reservation Process



1. The housing deposit is not an extra fee; it will be applied to tuition for the Fall 2018 semester. (This deposit is refundable through May 1, 2018).
  - a. The housing deposit needs to be paid separately from any tuition payments.
  - b. Please note the housing deposit only holds a room reservation until the first due date for Fall bills. If a student's tuition bill is not paid by the due date, their housing assignment will be removed. Once their account is paid in full, they will be assigned to an available room.
  - c. Please be aware that paying the housing deposit does not guarantee a housing space on High Point University's campus.
  - d. Students with outstanding balances on their student account will not be able to participate in the housing selection process.
  - e. Please be aware that if you request a refund of your housing deposit, refunds will not be processed until after June 1, 2018 - please allow up to 10 days for refund to be processed.
2. Each student must register for classes for the Fall 2018 semester by the end of April 2018 to maintain their housing reservation.
  - a. Any student that is not registered for classes by the end of April 2018 will be removed from housing, and will be assigned to available rooms after they have registered for classes.
3. Any student who is academically ineligible at the end of the Spring 2018 semester will be removed from housing and classes if they have not registered for Summer Session #1 or #2 by 5pm on June 15.
  - a. If a student is removed due to being ineligible, and not registered for Summer School by June 15, they will not be reassigned until they become eligible or until they go before the Admissions Committee in August.
4. Housing Accommodations:
  - a. Any student who requires housing accommodations for their living environment will need to complete medical documentation through the Office of Accessibility Resources and Services. If the request is approved, the Office of Student Life will assign that student their room assignment, and the student will not go through the online room reservation process. All Special Housing Accommodation Forms must be submitted by February 14, 2018. For more information on the medical documentation please see full details on our [www.highpoint.edu/disabilitysupport/housing-accommodations/](http://www.highpoint.edu/disabilitysupport/housing-accommodations/) Housing Accommodations page.
5. Honors Scholar housing will be offered in Finch Hall and on the 4th floor of York (both are wellness communities).
  - a. Honors Scholar students who are rising sophomores have a 2 year requirement to live in Finch.
  - b. Honors Scholar students who currently reside on the 4th floor of York and rising juniors and seniors currently living in Finch are able to request to live on the 4th floor of York. Priority will be given to Honors Scholar students based on total number of credit hours and cumulative GPA.
  - c. Students living in the Honors Scholar community do not get to pull "up" other Honors Scholar student(s). Students will not form groups, all honors housing will be offered/completed on an individual basis.
  - d. Students living in the Honors Scholar communities will not be able to live with/pull in non Honors Scholar students.
  - e. Honors Scholar housing will not be offered in York for the 2019-2020 academic year.

6. Greek Housing: High Point University offers a house located in The Greek Village for the following Greek organizations:

a. Men

- Beta Theta Phi
- Pi Kappa Phi
- Kappa Alpha
- Sigma Nu
- Kappa Sigma

b. Women

- Alpha Chi Omega
- Phi Mu
- Alpha Gamma Delta
- Sigma Sigma Sigma
- Kappa Delta
- Zeta Tau Alpha

In order to be eligible for the Greek Housing Signup each student must:

- Be an active member of the above organizations
  - Have a minimum cumulative GPA of 2.5 at the time of your assignment
- c. Housing Process: The President of each organization will submit a roster of assignments for the rooms available to the Office of Student Life. Any Greek student who is assigned a room reservation in Greek housing does not need to go through the online room reservation process. No changes will be made to any Greek housing assignment.
- d. Filling Rooms: Each organization is required to fill their room spaces to capacity. If they cannot fill their houses to capacity, the organization will be responsible for the charges of the room or the organization will lose their right to the spots. The Office of Student Life will determine this eligibility.

- b. The student wanting to homestead their bedspace will use the online housing process and select their current bedroom and will be assigned again for the following academic year.
- c. Students are only able to homestead their individual room if they are currently assigned there for the Spring 2018 semester.
- d. Students who have homestead their individual bedroom have the ability to pull students into any opening(s) within their assignment. In order to pull student(s) in, the student who homesteaded their room will go online via [www.highpoint.edu/myhome](http://www.highpoint.edu/myhome) and create a group. The group will consist of the students who they want to assign to the opening(s) within the suite. Once the group is formed and confirmed, the student who formed the group/homesteaded will be able to go online and assign the group members (the students they are wanting to pull in) to the room/suite. Specific dates and times will be given for students to homestead in particular buildings, as well as when they will go online and create a group to assign other students to the openings in the suite. If students who homestead do not agree on who to pull into openings, preference will go to the student with the most credit hours.
- e. If students miss the deadline to homestead their current assignment, depending on if the room has already been assigned, they may be able to keep their room. If the room has already been assigned, then they will need to go through the online room reservation process. Students who homestead their housing assignment or are "pulled in" will not need to go through the traditional room reservation process. Homesteading will secure housing assignment for the coming academic year.

# Housing Process

7. Homesteading: Homesteading is defined as one student who is living in the room for the current semester (Spring 2018) that elects to renew their assignment for the following year. Students eligible to homestead can not be on disciplinary probation or have received a 2nd unauthorized party sanction.

a. Students have the ability to "homestead" their room if they reside in the following residential buildings:

- 806 Point Place
- 812 Point Place
- 818 Point Place
- Centennial Square
- Centennial Square #2
- McCain Place Townhomes
- North College Court
- North College Terrace
- North College Townhomes
- The Village
- The Village II
- University Owned Houses
- University Village (Uville)
- Wilson Hall



- f. If a Resident Assistant is currently assigned to your room/suite/unit, this room has been designated as an RA room. A Resident Assistant will continue to be assignment to your room for the 2018-2019 academic year.
  - g. Students who receive a 2nd unauthorized party sanction within the academic year will lose homesteading privileges and the privilege to be be "pulled-in" by another student.
8. Any student who has not yet been assigned a room after the homesteading process will now be able to go online during their timeslot and secure a room for the coming academic year. Specific dates and times will be communicated via e-mail and sent to students.
- a. Students will need to use the housing portal at [www.highpoint.edu/myhome](http://www.highpoint.edu/myhome) and form groups.
    - i. A group is defined as one or more students who want to live together. NO group can be larger than eight individuals.
    - ii. One person will create a group and will add others to the group. If you are added to join a group that you are not interested in being part of, you can remove yourself from this group. This entire process is completed through the housing portal at [www.highpoint.edu/myhome](http://www.highpoint.edu/myhome).
    - iii. The one person that creates the group will be the group leader. This person does not have to be the person in the group with the highest number of credit hours. The group leader will have the ability to select housing for all members in the group during the assigned time slot.
  - b. Groups are given assigned time slot based on the individual in the group that has the highest number of credit hours. If there are students/groups with equal number of credit hours, GPA will determine order.
  - c. Time slots will be announced each week. Students will need to log onto the portal during their assigned time slot to maximize their housing selection options. If a student misses their time slot, they can log on any time after their time slot to select housing.
    - i. During an assigned time slot, students will then be able to view all rooms and locations that are available for selection and select a bed space.
  - d. After students have selected their housing assignment, they will also have the option to access the waitlist through the housing portal. Students will have the ability to self select up to six waitlist. In addition, students have full access to log into the housing portal anytime to check their position on the waitlist.
  - e. Students will also be able to access the room swap feature through the housing portal. The Room Swap feature gives students the ability to switch rooms with other interested students. The Room Swap process will permit students to advertise and communicate their interest in swapping rooms through an on-line forum and search for other students who are also interested in swapping rooms.
  - f. Only students with a room assignment for the 2018-2019 academic year will have access to the Waitlist and Room Swap features.
9. Off Campus Living: If a student is opting to live off campus, please know that we require all of our students to reside on campus until they have reached senior status in completed credit hours (96 credits hours), or commute from their parent's permanent address. No housing assignments will be canceled to let a student live off campus until they have completed the Off Campus Living Contract and provide documentation that they are commuting or have reached senior status in credit hours. Any student considering living off campus will need to complete the Off Campus Living contract through the housing portal at [www.highpoint.edu/myhome](http://www.highpoint.edu/myhome).
10. Your housing and course registration cannot be assured if your bill is not paid in full by the deadline.



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