The following procedures have been established by vote of the Student Senate of the Student Government Association. Changes in these procedures require a two-thirds vote of the Student Senate.

**Eligibility for Elected Executive Officers.** All sophomore, junior, or senior candidates for executive officers within the Student Government Association must:

1. have a grade point average of 3.0.
2. have served previously as elected or appointed officers, committee chairs, or organizational representatives, and
3. during the current school year, up to the time of elections and not after the election period, must have attended at least six (6) open meetings of the Student Government Association
4. For candidates seeking the position of SGA President the candidate must have attended High Point University for a minimum of 3 semesters.

**Eligibility for Elected and Appointed Class Officers.** Except for new students, i.e. freshmen and transfer students, candidates for class offices within the Student Government Association must:

1. have a grade point average of 2.7, or higher at the time of election.

For purposes of voting, a student must:

1. be enrolled in 12 hours, or more;
2. have paid the student activities fee;

**Elected Officers.** The following shall be elected according to published procedures established by the Student Senate of the Student Government Association:

1. the president of the Student Government Association;
2. the executive vice president;
3. the secretary;
4. the treasurer;
5. class president;
6. class representatives.

**Appointed Officers.** The following shall be appointed according to published procedures established by the Student Government Association:

1. the judicial vice president
2. the attorney general
3. the sergeant-at-arms
4. the academic chair
5. the budget chair
6. the publicity chair
7. the student services/diversity chair
8. class officers

**Executive Officers.** The president, secretary, and the treasurer of the Student Government Association shall be elected from students of the rising sophomore, junior, and senior classes. Class rank shall be determined by the projected date of graduation. The executive vice president will be elected by a majority vote by the current seated senators following the election in the spring.
Class Officers. For each class, a president and three class representatives shall be elected from the eligible members of their respective class. The class president and representatives shall appoint any positions that fall unelected or are deemed necessary. The class officers and representatives will tell the Executive Council the positions they have appointed within their class.

Campaign Materials.

With regard to campaign materials:
1. All campaign materials must be brought to the Campus Concierge and approved before it may be used for campaigning;
2. Campaign materials may only be posted on designated boards throughout campus;
3. Posters must not exceed 24”x36” and may not be posted on entrance floors in Residence Halls. No banners may be used;
4. Campaign materials may not be posted on wooden doors, painted walls, glass, University structures, furniture or furnishings;
5. There will be no mass email campaigning allowed.
6. Failure to abide by these rules will result in removal from the election at the discretion of the Attorney General.
7. The Attorney General has FINAL authority over the entire election process
8. In the event that the Attorney General is a candidate the president of SGA will oversee and have final authority.

With regard to negative campaign materials:
9. All campaign materials must demonstrate civility and must otherwise be consistent with the goals established for educational support services and campus life at High Point University;
10. There will be NO slander allowed toward other candidates. The elections must remain respectful toward other candidates and the Attorney General;
11. Any negative campaigning and here-say observed should be documented through video or pictures and sent to the Attorney General in a timely manner.
12. Failure to abide by these rules will result in removal from the election at the discretion of the Attorney General.
13. The Attorney General has FINAL authority over the entire election process
14. In the event that the Attorney General is a candidate the president of SGA will oversee and have final authority.

With regard to the use of Social Media (Facebook, Twitter, MySpace, YouTube, etc.):
15. If any social media is employed by a candidate, the Attorney General must have full access to posted or published information. For example, if a Facebook group/event is created, HPU SGA must be made an administrator group/event itself.
16. Failure to abide by these rules will result in removal from the election at the discretion of the Attorney General.
17. The Attorney General has FINAL authority over the entire election process.
18. In the event that the Attorney General is a candidate the president of SGA will oversee and have final authority.

Absentee and/or Paper Ballots. Absentee and/or paper ballots must be procured from the Attorney General prior to the first election day and returned before the polls close on the final day. These ballots will be made available upon request from students.
Election Procedures. For all elections conducted by the Student Government Association, the Attorney General shall enforce the following procedures:

1. Elections for freshman class officers shall occur no earlier than two weeks after convocation;
2. Applications will be available beginning at 8:30am in the Office of Student Life on the first Monday of the election period and must be completed and returned to the Office of Student Life by Wednesday at noon (of the same week);
3. A candidate may not run for a different position in any circumstance once the application is approved
4. The Attorney General will hold a mandatory meeting for all approved candidates Wednesday at 5pm; campaigning will be allowed immediately following this meeting; Failure to attend this meeting will result in disqualification
5. Debates shall be scheduled at the discretion of the Attorney General;
6. Campaigning must end at 11:59pm on Sunday and voting will begin at 12:01am on Monday of the election period.
7. The voting period for elections will be three (3) days and available 24 hours a day;
8. Voters must log into the Blackboard system in order to vote.
9. Only qualified voters will be presented with the link to vote (see Eligibility for Elected and Appointed Class Officers);
10. Voters will follow provided directions to cast an online ballot in the Blackboard system;
11. Members of the Executive Council and class representatives who are not in contention for the race may be stationed across campus to encourage students to log into Blackboard to vote;
12. The second Wednesday of the election period, voting ends.
13. All officers shall be elected by the candidate receiving the most votes;
14. In the event of a perfect tie, the Student Senate shall determine the winner;
15. Results shall be certified and posted by the Attorney General to the SGA website;
16. Each candidate shall be allowed one (1) request for a re-count of the ballots and official election results and ballot counts are available to all candidates at the conclusion of the election;
17. A re-election may be called by the Judicial Vice President if the Attorney General identifies election irregularities, provided such irregularities are reported in writing to the Judicial Vice President within 48 hours of their occurrence;
18. If the Judicial Vice President mandates a new election, the election should occur at a time set by the Attorney General;
19. Prior to class elections, the elected members of the Executive Council, shall appoint non-elected members, namely Judicial Vice President, Attorney General, Sergeant-at-Arms, Budget, Student Services, Academic, Publicity, and Technology, of which are all subject to confirmation by the Student Senate.
20. Class officers shall be elected after Executive Council elections have been completed
21. The Executive Council shall execute class elections while the class officers shall execute Executive Council elections, unless they are running in which case they shall be required to find a replacement;
22. The Executive Council may revise the election schedule for cause, subject to confirmation by the Student Senate and provided they are completed four weeks prior to the first day of examinations so as to allow sufficient time for orientation and planning;
23. The Attorney General or the SGA President has the right to call a meeting of all candidates given a 24 hour advance. Unless, either the SGA President or University Official deems it necessary to have an emergency hearing. Failure to attend results in a candidates immediate disqualification.
24. The Attorney General has FINAL authority over the entire election process
25. In the event that the Attorney General is a candidate the president of SGA will oversee and have final authority.
**Special Event Election:** (In the event that these occur)

1. The following applies to, but is not limited to, fall and snowball court.
2. In regards to the use of the Blackboard system, voting procedures shall remain the same.
3. To be eligible, must have junior or senior standing.
4. Campus organizations that are active on the SGA roster and are in good standing shall nominate one male and one female candidate to be represented.
5. All EC officers that are eligible are on court.
6. Unless there are more than ten candidates in each category, a preliminary election shall not occur.
7. There shall be no campaigning, whether done by candidate or supporters. Failure to do so shall be resolved at the discretion of the attorney general.
8. In the event there becomes a vacant seat of an elected officer, the attorney general shall conduct an election.
9. In the event of a tie, the Student Senate shall decide.

**Executive Vice President Elections:** This person will be elected by the member senators and Executive Council by a popular majority vote of fifty-one percent

1. At the second to the last meeting of the High Point University Student Government Association Senate after the spring elections the floor will be open for nominations for Executive Vice President. Nominations must be seconded, followed by the acceptance from the candidate.
2. Each nominated candidate will have an opportunity to address the Senate for a maximum of two (2) minutes in alphabetical order of last name.
3. After all candidate(s) have spoken, the floor will be open for a maximum of three (3) questions open to all candidates. The questions must be applicable to all candidates.
4. Each member senator and Executive Council member, with the exception of the President of the Student Government Association, the Judicial Vice-President, and the Attorney General, will have one (1) vote. This vote will be cast by secret ballot.
5. The ballots will be counted by the Judicial Vice-President and Attorney General with the Advisor to the Student Government Association present. The result will be given to the President of the Student Government Association for public announcement.
6. In the event there are more than two (2) candidates and no majority, the candidate with the lowest popular majority vote will be dropped and a second vote will be cast for the remaining candidates.
7. In the event of a tie with only two candidates, the President of the Student Government Association will break the tie.
8. The President of the Student Government Association will preside over the election of the Executive Vice President. At the point where the Executive Vice President has been elected, this individual will take office immediately.
9. No formal business can be enacted before the Executive Vice President is elected to office for the impending academic year

**Appeal Process:** In the event of an appeal by a candidate, the following procedures will be followed:

1. The candidate requesting an appeal must contact the Dean of Students formally requesting an appeal process begin within forty-eight hours of the certification of the election by the Attorney General.
2. The Dean of Students will coordinate the appellate process – scheduling of an appellate court session with the Vice President for Student Life, the Attorney General, and the candidate.
3. The appellate court will include the following members:
   a. Vice President for Student Life serving as the Chief Justice for the hearing
   b. Attorney General on behalf of the Student Government Association
   c. Dean of Students serving as an ex-officio coordinator of the appellate process.
   d. Candidate formally requesting the appeal
   e. Witnesses can be present upon request by the Vice President for Student Life