

F - New or Revised Minor/Emphasis/Area of Concentration : Entry # 3136**Today's Date**

09/18/2023

Your Name

Claire Lambert

Your Emailclambert@highpoint.edu**Please select the appropriate school overseeing this proposal:**

Education

Is this proposal connected to any other proposals currently being submitted? If so, please describe below.

Yes. Dr. Leslie Cavendish submitted course proposals for EDU classes with new, consolidated course numbers. Those numbers are also used in this proposal (see attached plan of study). Additionally, the new EDU 4811 Internship aligned to the university-wide shift in course numbering for internships is used in this proposal.

Is this submission in response to a "revise and resubmit" decision on a previous proposal?

No

Category of proposal

Minor

Is this new or a revision?

New

200 Word Summary of Proposal

The School of Education has offered secondary teacher licensure in biology, English, mathematics, social studies, and Spanish for many years. The coursework has appeared in the Undergraduate Bulletin, but never been listed as either a major or as a minor, simply a series of courses leading to teacher licensure. This proposal formalizes those requirements for teacher licensure (restricted to majors for which we are authorized to approve the teaching license) and proposes a minor in secondary education open to any HPU student with an interest in teaching and learning for high school-aged students. Note that no new courses are being proposed in this minor. Instead, existing courses already offered and approved are being formalized in an academic program that aligns to the new minor policy.

[Note - I have submitted the form under the "key stakeholders" area.]

Rationale for Proposed Curriculum

Students completing teacher licensure requirements undertake a substantial number of courses, but have never been recognized with a formal minor or designation on the transcript or diploma. This proposal offers that recognition.

The proposal also opens the opportunity for a minor in secondary education without teacher licensure to any student across campus regardless of major. Logistically, this proposal also allows SSOE to locate and track students to provide academic advising because they now formally declare a minor.

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What Program(s), Degree(s), and/or Major(s) is this proposal intended to complement?

Students with any major may pursue the minor in secondary education. In the existing course sequence (restricted to majors in biology, English, history, mathematics, and Spanish and leading to teacher licensure), we typically have fewer than 10 students per year. By opening the minor to any student, we hope to grow this student population and to better track and advise those students who do wish to pursue licensure.

What Academic Divisions, University Officers, Programs, or other stakeholders are involved in, or affected by, this addition or change?

None. Students will continue to pursue majors outside the School of Education with no change. The courses included in the plan of study are already active and being offered to students pursuing secondary teaching licensure.

Please attach documentation showing support from key stakeholders, if any.

- [Secondary_Education_Minor_Approved.pdf](#)

Is this proposed curriculum consistent with the University and School Mission?

Yes. This sequence of courses has been offered at HPU for roughly 10 years without issue. Typically, peer and aspirant institutions offer either a course sequence/minor as we are proposing OR offer a separate major for future teachers such as English Education or Social Studies Education. We do not currently have enough students to warrant the proposal of new majors and instead seek to formalize the existing educator preparation coursework into a minor under the new minors policy.

Does this proposal require an interim or transition plan, or can it be implemented immediately? If a transition plan is required, describe this or attach at the end of the proposal.

No. This plan can be implemented immediately because all courses already are offered routinely. Students pursuing teacher licensure (restricted to majors in biology, English, history, mathematics, and Spanish) already are moving through these courses. If approved, the minor in secondary education would open coursework to students in all majors with an interest in learning about high school-level teaching and learning.

Assessment Strategy

The secondary licensure program was accredited in Spring 2023 under the Stout School of Education's Association for the Advancement of Quality Educator Preparation (AAQEP) review. Students using the minor as one component for seeking teacher licensure will fall under this accreditation review and student learning outcomes already are aligned to AAQEP standards. For those students pursuing the minor alone or the minor with licensure, the SSOE also utilizes the North Carolina Educator Effectiveness Standards (NCEES) published by the NC Department of Public Instruction for the purpose of aligning coursework outcomes with the requirements for content, pedagogy, and ethical and professional behaviors necessary for secondary classroom teachers.

Please attach department approval page and any other supporting documents. If this proposal requires additional resources beyond normal operating expenses of department, school, or University, attach Provost's Provisional Willingness to Consider.

- [Provost_Approval_SecondaryEduMinor.pdf](#)

For Deans:

Does this proposal connect solely to programs in one school (Intra-Collegiate), or does it have connections to broader university programs and requirements (Inter-Collegiate)? Note that all proposals connected to University Academic Programs

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or within the General Education should be considered Inter-Collegiate proposals.

Inter-collegiate

Is this proposal consistent with the school and university mission?

Yes

Are necessary resources available to support this proposal?

Yes

[DEAN] I approve/deny this proposal for further advancement

Approve

Today's Date (REQUIRED)

09/19/2023

For the School Curriculum Committee Chair

Is this proposal consistent with the mission and requirements of your school?

Yes

Does this proposal reflect a course that is rigorous, current, and reflects best practices and highest academic standards?

Yes

[SCHOOL COMMITTEE} This committee approves/denies advancement of this proposal

Approve

Today's Date (REQUIRED)

03/21/2024

For APIRC:

Is this proposal consistent with the history and mission of the university?

Yes

Does this proposal reflect a course that is rigorous, current, and reflects best practices and highest academic standards?

Yes

[APIRC] This committee approves/denies advancement of this proposal

Approve

Today's Date (REQUIRED)

04/19/2024