

This form is required for international students requesting to transfer their SEVIS record from High Point University to another U.S. school. Please complete this form and submit to your DSO with a copy of your admission letter and Transfer-In Form (if required) by your new school.

STUDENT INFORMATION

Name: _____ HPU ID: _____

SEVIS ID: _____ Current Degree Level: ☐ Bachelor's ☐ Master's ☐ Doctoral

Email: _____ Phone: _____

UNDERSTANDING OF THE SEVIS RECORD TRANSFER PROCESS

High Point University will not transfer out a student's SEVIS record until proof of admission to the other school has been received. Please be informed and/or reminded of the following:

- You must submit this form together with the following documents:
 - Admission letter from the new school.
 - Transfer-in form to be completed by your HPU Designated School Official, IF required by the new school.
- Your SEVIS transfer release date is the date on which the other school will obtain access to your SEVIS record.
- A DSO will typically set the transfer release date to the end date of the current semester's program end date if you are still enrolled.
- If you have been authorized to work on practical training (OPT or CPT), your work authorization will no longer be valid after the transfer release date. Working beyond that date will result in a violation of your F-1 status. Contact your DSO if you have questions about the appropriate transfer release date to request.
- The SEVIS record must be transferred out no later than the end of the 60-day grace period following your program's completion.
- If you are not eligible for a transfer of your SEVIS record, it may be necessary for you to travel and re-enter the U.S. with an "initial" Form I-20 or DS-2019 from your new school, which will require repayment of the SEVIS I-901 fee and application for a new visa.

TRANSFER SCHOOL INFORMATION

University Name: _____ SEVIS Code: _____

Name/Location of Campus (if multiple): _____

Advisor/DSO Name: _____ Phone: _____

Requested Transfer Release Date (mm/dd/yyyy): _____

AUTHORIZATION FOR RELEASE OF SEVIS RECORD

By signing this form, I authorize the Office of Global Education to update my SEVIS record for transfer and release my record to the above-named school. I also authorize the Office of Global Education to contact advisors at the new institution regarding my transfer, if necessary.

Signature of Student: _____ Date: _____

TO BE COMPLETED BY HIGH POINT UNIVERSITY

Transfer Scheduled On:

Release Date:

DSO: