

Frank C. Laney
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Attorney/Mediator
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June 13, 2024

IN RE: P v D
24 CV XXX YY County

Dear Attorneys:

The Court has ordered this matter into mediation, and I have been selected by the parties and appointed by the Court to serve as your mediator. Thank you for selecting me to be your mediator in this matter. This letter is to set out the parameters for this mediation conference.

This case is scheduled for Monday June xx at 10:00AM via Zoom. The Zoom link is:

<https://>

Meeting ID:

Please share this link with other attendees as needed.

The parties have agreed to my standard rate of \$250 per hour, rounded to the nearest tenth of an hour, for time spent during any mediation session, plus a one-time \$250 administrative fee. Unless otherwise agreed to by the parties or ordered by the court, the mediator's fee shall be paid in equal shares by the parties. Payment shall be due upon completion of the mediation.

If it would be helpful for the attorneys and me to hold a short telephone conference before the mediation, let me know and I will be happy to facilitate such a meeting.

This mediation is being held pursuant to the Rules for Mediated Settlement Conferences in Superior Court and the statute (GS 7A-38.1) establishing mediation in Superior Court.

As a mediator and an instructor of new mediators, I have an obligation to mentor those entering the field. I may have with me an observer, who will be muted with camera off during the mediation and will not participate except to observe silently. I will notify you in advance the name of the observer, if any. Please let me know if you have any questions or concerns.

I look forward to working with you on resolving this matter.
Thank you.

Sincerely,
Frank C. Laney
Frank C. Laney
Attorney/Mediator