



## Policy – Cost of Attendance

**Origin Date:** December 11, 2013

**Last Evaluated:** April 2019

**Responsible Party:** Program Director

**Minimum Review Frequency:** Annually

**Approving Body:** Departmental approval of books, supplies, and equipment by the Principal Faculty. University-level approval of other elements includes the Director of Student Financial Aid (cost of living), Executive Vice President for Business and Financial Affairs (tuition and fees), and Vice President Research and Planning (refund policy).

**DPAS Associated Forms:** Norcross Graduate School (NGS) Withdrawal Form

**ARC-PA Associated Standards:**

- o **A3.14** - The program must define, publish and make readily available to enrolled and prospective students general program information to include:
  - f) estimates of all costs (tuition, fees, etc.) related to the program
  - g) policies and procedures for refunds of tuition and fees

### Background and Purpose

In order for prospective students to make a fully informed decision about applying to and matriculating into the High Point University Physician Assistant Program, they should be made aware of estimated program costs (tuition, fees, etc.) and policies and procedures for refunds of tuition and fees. The purpose of this policy is to clearly articulate these matters to prospective students.

### Policy Statement

**Cost of Attendance\***

The comprehensive fee schedule for the High Point University PA Program is set annually. The comprehensive fee includes all tuition and University fees, and is a convenient way for students to determine their investment accurately. The comprehensive fee does not include books or course-specific fees.

It is estimated that **tuition and fees for the 2019-20 academic year will be \$40,500, or an estimated total of \$94,500 for the entire program.\*\***

	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>
Comprehensive Fee (Tuition and Fees) Total Direct Costs (Paid to HPU)	<b>\$40,500</b>	<b>\$40,500**</b>	<b>\$13,500**</b>
Housing Allowance	\$12,000	\$12,000	\$4,000
Board Allowance	\$6,000	\$6,000	\$2,000
Books, Supplies and Program Specific Fees ***	\$4,000	\$4,000	\$200
Miscellaneous	\$5,000	\$5,000	\$1,333
<b>Cost of Attendance (COA)</b>	<b>\$67,500</b>	<b>\$67,500**</b>	<b>\$21,033**</b>

**Year 1: Summer, Fall, Spring Semesters**

**Year 2: Summer, Fall, Spring Semesters**

**Year 3: Summer Semester**

\* “Cost of Attendance” amounts were developed to establish maximum financial aid allowances for typical students. Students are highly encouraged to establish a budget, reduce expenditures, and borrow via student loans in incremental amounts to help limit their educational debt. For additional questions please contact your counselor in the Office of Student Financial Planning, Cana Gyongyos Hill via email at [chill1@highpoint.edu](mailto:chill1@highpoint.edu) or phone at 336-841-9289.

**\*\*NOTE:** Please bear in mind that the comprehensive fee is revised on an annual basis.

\*\*\* Includes program-related expenses associated with maintaining a functional laptop computer, ACLS/BLS training, and obtaining necessary criminal background checks and drug screenings required for enrollment and completion of supervised clinical practice experiences.

Comprehensive Fee (tuition and fees) costs for your first year are distributed over these 3 academic periods. The following is a breakdown of your direct comprehensive fee costs for the first year as well as other estimated allowances making up your “Cost of Attendance.”

	<b>Summer 2019</b>	<b>Fall 2019</b>	<b>Spring 2020</b>
Comprehensive Fee (Tuition and Fees) Total Direct Cost (Paid to HPU)	\$13,500	\$13,500	\$13,500
Housing Allowance	\$4,000	\$4,000	\$4,000
Board Allowance	\$2,000	\$2,000	\$2,000
Books, Supplies and Program Specific Fees ***	\$1,333	\$1,333	\$1,334
Miscellaneous	\$1,667	\$1,667	\$1,667
<b>Cost of Attendance (COA)</b>	<b>\$22,500</b>	<b>\$22,500</b>	<b>\$22,500</b>

Student Health Insurance is required of all students. Medical Insurance Coverage is provided to Physician Assistant students according to the schedule below:

- The university offered medical insurance policy is effective from August 1st through July 31st. This annual policy is billed to the Fall tuition statement and the Spring tuition statement as follows: Fall 2019 - \$905.00 and Spring 2020 - \$1255.00.
- Programs that begin in the summer are charged per month until August 1st at which time the students are switched to the annual policy
- In Year 3, HPU will offer coverage from August 1st through graduation day on a daily basis.

Students may waive the university provided medical insurance with proof of other comparable insurance prior to the start of the academic year. Student Medical Insurance rates are reviewed annually, and rates are subject to change. For more information on the university provided medical coverage, please visit [www.highpoint.edu/studentaccounts/student-insurance/](http://www.highpoint.edu/studentaccounts/student-insurance/)

### **Financial Aid**

Many HPU PA students complete the Free Application for Federal Student Aid (FAFSA) in order to apply for student loans to support their graduate education (School Code 002933). Information about these loans is available in the Office of Student Financial Planning. If you have specific questions, please contact your Student Financial Planning Counselor, Cana Gyongyos Hill, by phone at 336-841-9160 or by email at [chill1@highpoint.edu](mailto:chill1@highpoint.edu).

### **Payment**

Payment of all tuition and fees is due at the beginning of each term of enrollment.

### **Application Fee**

For each application cycle prospective candidates must pay or obtain a waiver for the CASPA application fee and the program designation fee. These fees and policies regarding payment and refund are set by CASPA. Additional information is available on their website.

## **Enrollment Deposit**

All applicants accepted into the program will be charged a \$1000 nonrefundable deposit to hold their seat. This money will be applied toward their first semester comprehensive fee upon matriculation.

## **Refund Policy**

### *Calculation of Charges for Withdrawal from High Point University*

When a student registers, it is for the full term or semester. If the student withdraws from the University within the first five (5) days of the semester, for whatever reason, the student will be charged 50% of the comprehensive fees<sup>#</sup> (includes: tuition and fees, plus any housing and dining). After the first five (5) days of the semester, 100% of the comprehensive fee will be charged and no refund will be issued.

Any refund is contingent on a student officially withdrawing from the university. To officially withdraw from the university, a student must complete a withdrawal form. This form can be obtained from the Office of Graduate Operations located on the first floor of the Norcross Graduate School.

Students wishing to withdraw should also consult with the Office of Student Financial Planning to determine if stipulations associated with financial aid or loans will lead to changes in the financial statement. The following table indicates the amount a student will be charged upon official withdrawal. It does not indicate how much a student will be refunded. Refunds are dependent on the total amount of out-of-pocket payments received and the amount of financial aid a student is eligible to keep based on the official withdrawal date.

### **Amount Student Will Be Charged by Day of Official Withdrawal**

<b>Day</b>	<b>Student Will Be Charged</b>
Within the first 5 Days of the Semester	50%
After the 5 <sup>th</sup> Day of the Semester	100%

<sup>#</sup> The non-refundable deposit to hold a student's slot in the class, originally credited to tuition, will not be included in the refund calculation.

**Approved by:** Program Director

**Modified:** February 2015, April 2016, April 2017, April 2018, November 2018, April 2019

**Next Review:** Spring 2020