

Policy - Student Employment

Origin Date: October 30, 2013

Last Evaluated: April 2026

Responsible Party: Program Director

Minimum Review Frequency: Triennially

Approving Body: Principal Faculty

DPAS Associated Forms: None

ARC-PA Associated Standards:

- **A3.02** - The program publishes, makes *readily available*, and consistently applies a policy that PA students are not required to work for the program.
- **A3.14** - The program publishes, consistently applies, and makes *readily available* to enrolled and prospective students:
 - **i)** policies for student employment while enrolled in the program.

Background and Purpose

The purpose of this policy is to clearly articulate the program's expectations regarding student employment while in the program and ensure that the students' role as a student is maintained in all academic and clinical education environments.

Policy Statement

The HPU PA Program does not require its students to work (paid or voluntarily) for the PA Program.

The Program strongly discourages students from being employed while enrolled and does not make exceptions or alterations to required coursework, scheduling, or rotation assignments for individual students due to employment. Employment status while in the program will not be used to excuse an absence from scheduled learning activities, justify poor performance, or be considered as a mitigating factor when assessing students' academic and professional progress.

During supervised clinical experiences, students may not substitute for clinical or administrative staff and must ensure all services provided to patients are directly supervised. Students may not accept compensation for any services provided during supervised clinical experiences unless specifically approved by the DCE (e.g. housing stipend).

Approved by: Principal Faculty

Modified: February 5, 2015, April 2017, April 2023

Next Review: Spring 2029