

# HIGH POINT UNIVERSITY

## THE PREMIER LIFE SKILLS UNIVERSITY

Office of The University Registrar

# Faculty/Staff Edition

FALL 2025	SPRING 2026
First Day of Classes: 8/18 Last Day to Add/Drop: 8/22 Midterm: 10/3 Last Day to Withdraw: 10/24 Last Day of Classes: 12/4 Final Exams: 12/6 - 12/12	First Day of Classes: 1/5 Last Day to Add/Drop: 1/9 Midterm: 2/20 Last Day to Withdraw: 3/13 Last Day of Classes: 4/22 Final Exams: 4/24 - 4/30
<small>FINAL GRADES DUE FOR ALL STUDENTS (INCLUDING GRADUATING SENIORS: 12/15 (at NOON))</small>	<small>FINAL GRADES DUE FOR GRADUATING SENIORS: 4/27 8:00am</small> <small>FINAL GRADES DUE FOR ALL REMAINING STUDENTS: 5/4 8:00am</small>

SEE ACADEMIC CALENDAR FOR ADDITIONAL DATES (MINI TERMS & SUMMER 2026 DATES)

## ACADEMIC CALENDAR




## STUDENT INFORMATION SYSTEM

### Minimum Degree Requirements: Undergraduate

- ✓ General Education Requirements
- ✓ Requirements for the major (& any additional major/minor sought)
- ✓ Minimum 128 credit hours (Double/Dual Degrees require a minimum of 160)
- ✓ Cumulative & Major GPA = 2.00



## FERPA

### Family Education Rights & Privacy Act

*When in doubt, don't give it out.*

O.U.R. aims to **optimize** classroom space and scheduling by designing and assigning the course schedule for the term. This approach ensures that **meeting patterns** are adhered to, allowing students to register for classes seamlessly.



## TRANSLATE & ARTICULATE

Instructor of Course	Assigned Advisor
<ul style="list-style-type: none"> <li>• Course Restrictions                             <ul style="list-style-type: none"> <li>○ Pre-requisite</li> <li>○ Class-level</li> <li>○ Major/Minor</li> </ul> </li> <li>• Closed Course</li> </ul>	<h1>ALWAYS</h1>



## ANALYZE & REPORT

The Office of the University Registrar (O.U.R.) is dedicated to ensuring the smooth operation of the University's academic functions.

### COLLEAGUE/SELF-SERVICE MODULES

<b>FACULTY</b> <ul style="list-style-type: none"> <li>○ Class Roster</li> <li>○ Enter Midterm Grades</li> <li>○ Enter <b>FINAL</b> Grades</li> </ul>	<b>COURSE CATALOG</b> <ul style="list-style-type: none"> <li>○ Course Schedule</li> <li>○ Course Descriptions</li> </ul>
<b>ADVISOR</b> <ul style="list-style-type: none"> <li>○ Access assigned advisees</li> <li>○ Assist with academic/student planning</li> </ul>	

## CONFERRAL of ACADEMIC CREDENTIALS



Faculty and staff can access an updated report on [Blackboard](#) showing which individuals a student has granted or denied access to their educational records (academic, financial, and student life).

Questions? Please contact [Danny Brooks](#)

## COURSE SCHEDULES/ CLASSROOM MANAGEMENT



**Transcript Articulation:**  
Evaluate & apply transfer credit (dual enrollment, transient study, study abroad, etc...)

**Curriculum Management:**  
Translate academic requirements as determined by faculty into our Student Information System logic.

**OFFICIAL TRANSCRIPTS**  
Available 24/7 via our transcript vendor:  
[National Student Clearinghouse](#)

## ADD/DROP/ WITHDRAW



*When are signatures required?*

O.U.R. are data enthusiasts. To request internal academic related reports, please feel free to submit an [Ad-Hoc Report Request](#).  
*Please allow a minimum of 5 business days for completion.*

## WEBSITE



<https://www.highpoint.edu/registrar>