



HIGH POINT UNIVERSITY

The Premier Life Skills University®

Office of Student Life

Room Reservation Rules 2022-2023



TIER 1

Included in the base room & board charge in addition to tuition & fees

Double rooms in:

- Mary Erwin Belk
- Finch (Honors Scholar Housing)
- McEwen
- Millis
- North
- North College Court
- North College Terrace
- University Owned Houses
- Wesley
- Yadkin

TIER 2

In addition to the base room & board, an added investment of \$4,590 per year or \$2,295 per semester

Single rooms in:

- Finch
- McEwen
- North College Court
- North College Terrace
- University Owned Houses
- Wilson
- 3 & 4 person suites in Blessing, Aldridge Village, and York

Double rooms in:

- North College Townhomes
- Point Place Apartments
- R.G. Wanek Center
- University Center #2
- University Village
- Wilson

TIER 3

In addition to the base room & board, an added investment of \$6,282 per year or \$3,141 per semester

Single rooms in:

- McCain Place Townhomes
- North College Townhomes
- Point Place Apartments
- University Village
- 4-person suites in Caffey

Double rooms in:

- Greek Village
- Centennial Square #1
- Centennial Square #2

TIER 4

In addition to the base room & board, an added investment of \$8,946 per year or \$4,473 per semester

Single rooms in:

- Centennial Square #1 and Centennial Square #2 (Semi-private bath)
- 2 person suites in Caffey, Blessing, Aldridge Village, and York

TIER 5

In addition to the base room & board, an added investment of \$13,818 per year or \$6,909 per semester

Single rooms in:

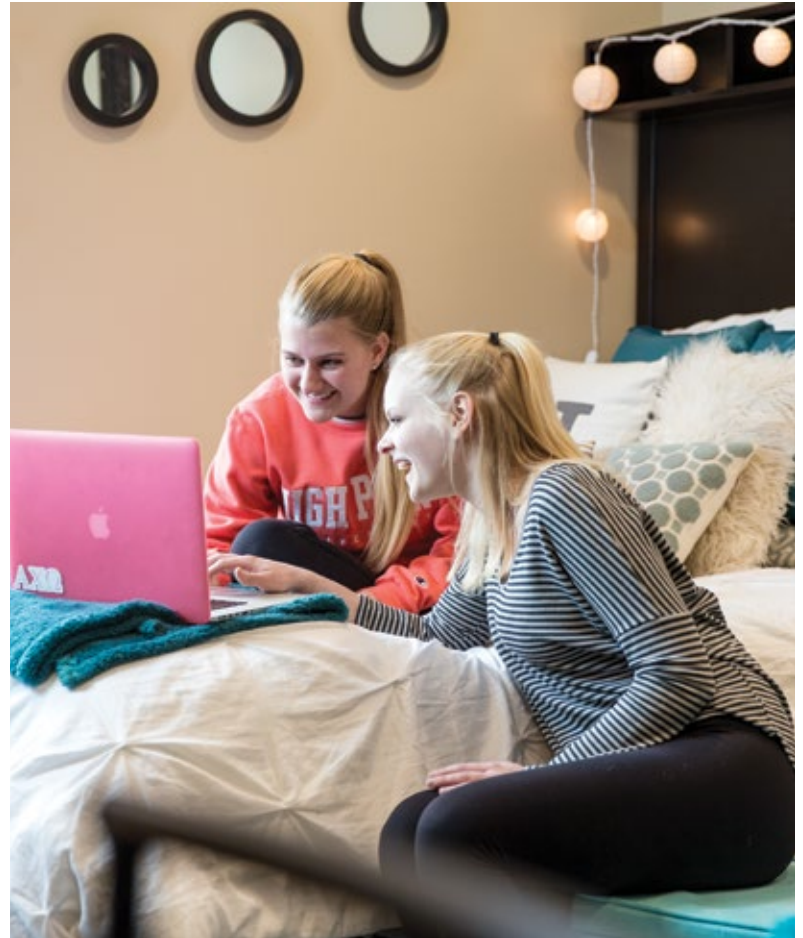
- University Center #2, R.G. Wanek Center.
- Centennial Square #1, Centennial Square #2 (private bathroom)
- 1 person suites in Caffey

Room Reservation Process

HIGH POINT UNIVERSITY has a wide variety of housing options available.

For the 2022-2023 school year the following buildings are available to upperclassmen:

- 806, 812 & 818 Point Place Apartments
- Centennial Square
- Centennial Square #2
- Finch (Honors Scholar Housing)
- Caffey
- Greek Village
- McCain Place Townhomes
- North College Court
- North College Terrace
- North College Townhomes
- The Village
- The Village 2
- University Owned Houses
- University Village (Uville)
- Wilson Hall
- York (4th floor Honors Scholar Students ONLY)



1. To make a housing deposit payment log onto the student portal (my.highpoint.edu) and select Deposits from the menu bar, then choose "Housing Deposit Payment"
 - a. The housing deposit needs to be paid separately from any tuition payments.
 - b. Please note the housing deposit only holds a room reservation until the first due date for Fall bills. If a student's tuition bill is not paid by the due date, their housing assignment will be removed. Once their account is paid in full, they will be assigned to an available room.
 - c. Please be aware that paying the housing deposit does not guarantee a housing space on High Point University's campus.
 - d. Students with outstanding balances on their student account will not be able to participate in the housing selection process.
 - e. Please be aware that if you request a refund of your housing deposit, refunds will not be processed until after June 1, 2022.
2. Each student must register for classes for the Fall 2022 semester by the end of April 2022 to maintain their housing reservation.
 - a. Any student that is not registered for classes by the end of April 2022 will be removed from housing and will be assigned to available rooms after they have registered for classes.
3. Any student who is academically ineligible at the end of the Spring 2022 semester will be removed from housing and classes if they have not registered for Summer Session #1 or #2 by 5pm on June 15.
 - a. If a student is removed due to being ineligible, and not registered for Summer School by June 15, they will not be reassigned until they become eligible or until they go before the Admissions Committee in August.
 - b. Due to record growth and commitment to student success, we may reach our capacity for on campus housing, and may not be able to offer housing once a student becomes eligible in August.
4. Housing Accommodations:
 - a. If you are a person with a disability under the Americans with Disabilities Act Amendments Act (ADAAA) and require accessible housing, you must contact the Office of

- Accessibility Resources and Services (OARS) to self-identify and request accessible housing.
- b. You must submit appropriate documentation that provides a diagnosis, describes your specific functional limitations, and describes how your activities of daily living are limited by your disability and substantiate your need for accessible housing.
- c. All requests for accessible housing and documentation must be submitted to The Office of Accessibility Resources and Services by February 12, 2022 to receive priority housing.
- d. Housing accommodations ensure that students with disabilities have equal access to college education and university life. Students who are registered with the Office of Accessibility Resources and Services (OARS), and approved for a housing accommodation(s), will be offered a housing assignment from Student Life that addresses the functional limitations of their disability and meets the requirements of their accommodation(s). All residential properties are considered on campus. Housing preferences will not be able to be considered in the placement decision.
- e. If students accept the accommodation(s), they will be assigned to that location at a standard room rate. Students who decline their accommodations offer will participate in the general housing selection process. Students who disagree with the initial accommodation determination or accommodation assignment have the opportunity to appeal through the Student Grievance procedure, which is routed to the 504 Coordinator.
- f. If the request is made after housing due dates have passed, the availability of an accessible housing assignment is subject to availability and is not guaranteed.
- g. Housing accommodations ensure that a student's need for accessible housing is met. Housing accommodations do not guarantee a specific residence hall or room within a residence hall.
- h. Approved accessible housing assignments are directly communicated by the Office of Student Life not through the online room reservation process.

- i. Although the application for accessible housing is made through the Office of Accessibility Resources and Service, all other policies and procedures of HPU Housing apply.

You can find more information online about accessible housing at www.highpoint.edu/oars/housingaccommodations. Please contact the HPU Office of Accessibility Resources and Services at 336-841-9026 or by email at oars@highpoint.edu.

- 5. Honors Scholar housing will be offered in Finch Hall and on the 4th floor of York (both are wellness communities).
 - a. Honors Scholar students are required to live in Finch for their first and sophomore years. Rising sophomores will have the opportunity to log on to the Housing Portal to form a group with one other rising sophomore Honors Scholar student and self-select a bed space in Finch during a designated selection period. Students cannot form a group or pull in a non-Honors student or a student of a different academic classification.
 - b. High Point University offers the 4th floor of York to rising juniors and seniors who are in the Honors Scholars program. The director of the Honors Scholars program will submit a roster of assignments for the bed spaces available to the Office of Student Life. Non-Honors students will not be able to be assigned to this floor unless the Honors program cannot fill their floor to capacity. If a student does not receive an assignment in York, they will need to participate in the Traditional Selection Process.
- 6. Fraternity and Sorority Housing: High Point University offers a house located in The Greek Village for the following Social Greek Letter organizations:
 - a. Men

■ Beta Theta Pi	■ Pi Kappa Alpha
■ Kappa Alpha	■ Sigma Nu
■ Kappa Sigma	■ Delta Chi (Fall 2022)
 - b. Women

■ Alpha Chi Omega	■ Phi Mu
■ Alpha Gamma Delta	■ Sigma Sigma Sigma
■ Kappa Delta	■ Zeta Tau Alpha



- c. Housing Process: A representative (Resident Assistant or Chapter President) of each organization will register future residents of the Greek Village house through the Housing Portal. Greek students who are selected to live in their respective houses will need to sign the Housing Contract through the Housing Portal. No changes will be made to any Greek Village housing assignment.
 - d. Filling Rooms: Each organization is required to fill their room spaces to capacity. If the organization cannot fill their house to capacity, the organization will be responsible for the charges of the room or the organization will lose their right to the open room spaces and a nonmember will be assigned to the vacancy. The Office of Student Life will determine this eligibility.
7. Your housing and course registration cannot be assured if your bill is not paid in full by the deadline.

Housing Process

HOMESTEADING:

Homesteading is defined as one student who is living in the room for the current semester (Spring 2022) that elects to renew their assignment for the following year. Students who are on disciplinary probation, have received destruction/damage charges with restitution amounts totaling \$200 or more, have received a second unauthorized party sanction or charged with a pet violation within an academic year are ineligible to participate in the homesteading process. If the disqualifying sanction(s) occur after the space has been homesteaded, the assignment will be removed.

- a. Students have the ability to “homestead” their room if they reside in the following residential buildings:
 - 806 Point Place
 - 812 Point Place
 - 818 Point Place
 - Centennial Square
 - Centennial Square #2
 - McCain Place Townhomes
 - North College Court
 - North College Terrace
 - North College Townhomes
 - The Village
 - The Village II
 - University Village (Uville)
- b. The student wanting to homestead their bedspace will use the online housing process and select their current bedroom for the following academic year.
- c. Students are only able to homestead their individual room if they are currently assigned there for the Spring 2022 semester.

- d. Students who have homesteaded their current bed space and are wanting to move within their suite/unit into a vacant bed space will have the ability to log back into the portal and make changes. Specific dates and times will be given for students to make these changes. If students who homestead and want to make changes can't agree on who gets the vacant bed space, preference will go to the student with the most credit hours.
- e. Students who have homesteaded their individual bedroom have the ability to pull students into any opening(s) within their assignment. In order to pull student(s) in, the student who homesteaded their room will go online via www.highpoint.edu/myhome and create a group. The group will consist of the students who they want to assign to the opening(s) within the suite. Once the group is formed and confirmed, the student who formed the group/homesteaded will be able to go online and assign the group members (the students they are wanting to pull in) to the room/suite. Specific dates and times will be given for students to homestead in particular buildings, as well as when they will go online and create a group to assign other students to the openings in the suite. Please note that just because you add a person to a group (or have been added to a group) during homesteading, does not guarantee an assignment during the process. It is up to the group leader to form the group and assign group members into available bed spaces. If students who homestead do not agree on who to pull into openings, preference will go to the student with the most credit hours.
- f. If students miss the deadline to homestead their current assignment, they do not have the opportunity to homestead late and will need to go through the online room reservation process. Students who homestead their housing assignment or are “pulled in” will not need to go through the traditional room reservation process. Homesteading will secure housing assignment for the upcoming academic year.
- g. If a Resident Assistant is currently assigned to your room/suite/unit, this room has been designated as an RA room. A Resident Assistant will continue to be assigned to your room for the 2022-2023 academic year.
- h. If you have currently singled out a double occupancy room, please note that double occupancy rooms will not be singled out for the 2022-2023 academic year at this time. If you have an opening in your double occupancy room on the last day to add/drop classes in Fall 2022, you will be given the opportunity to pay the additional investment to single out the space.

ROOMMATE GROUP:

Any student who has not yet been assigned a room after the homesteading process will now be able to go online during their timeslot and secure a room for the coming academic year. Specific dates and times will be communicated to students via email.

- a. Students will need to use the housing portal at www.highpoint.edu/myhome and form groups.
 - i. A group is defined as one or more students who want to live together. NO group can be larger than four individuals. Forming a group does not guarantee that you will be able to select housing together.
 - ii. One person will create a group and will add others to the group. If you are added to a group that you are not interested in being part of, you can remove yourself from this group. This entire process is completed through the housing portal at www.highpoint.edu/myhome.
 - iii. The one person that creates the group will be the group leader. This person does not have to be the person in the group with the highest number of credit hours. The group leader will have the ability to select housing for all members in the group during the assigned time slot.
 - iv. If a student does not show up in the roommate group search process, they have already been assigned a housing assignment for the Fall 2022 semester, they have not paid their housing deposit, they are already part of a housing group, or they are not eligible to go through the housing process.
 - v. Please note, creating a group (or being added to a group) does not guarantee a room assignment with group members.

TIMESLOTS:

Individuals/groups are assigned a time slot based on the individual in the group who has the highest number of credit hours. If there are students/groups with an equal number of credit hours, GPA will determine order.

- c. Time slots will be announced each week. Students will need to log onto the portal during their assigned time slot to maximize their housing selection options. If a student misses their time slot, they can log on any time after their time slot to select housing.
 - i. During an assigned time slot, students will be able to view all rooms and locations that are available for selection and select a bed space.
 - ii. Prior to a student's official timeslot, students can log onto the housing portal and view which communities and specific rooms are available using the Availability Link. It is recommended that students use the Availability link 24-48

hours prior to their timeslot, as housing availability changes hourly during the housing selection process.

WAITLIST AND ROOM SWAP:

Waitlist: After students have selected their housing assignment, they will also have the option to access the waitlist through the housing portal. Students will have the ability to self-select up to six waitlists.

- a. In addition, students have full access to log into the housing portal anytime to check their position on the waitlist.
- b. We will work through the waitlist until the start of the start of Move In, as long as there are openings. Any student wishing to make changes after the start of the semester will need to work with their Resident Director to look at available options.

Room Swap: Students will also be able to access the Room Swap feature through the housing portal. The Room Swap feature gives students the ability to switch rooms with other interested students.

- a. The Room Swap process will permit students to advertise and communicate their interest in swapping rooms through an online forum and search for other students who are also interested in swapping rooms.
- b. Only students with a room assignment for the 2022-2023 academic year will have access to the Waitlist and Room Swap features.
- c. To remove your room from room swap, log into the portal and remove your room swap preferences. This will remove your room from the list of spaces available to swap and students will not be able to request a room swap with you. You can log on at any time and add yourself back to the room swap.
- d. Placing your room up for swap does not remove you from your space. You must agree and confirm a room swap to have another student take your space.

OFF CAMPUS CONTRACT:

If a student is opting to live off campus, please know that we require all of our students to reside on campus until they have reached senior status in completed credit hours (96 credits hours), or commuting from their parent's permanent address. No housing assignments will be cancelled to let a student live off campus until they complete the Off Campus Living Contract and provide documentation that they are commuting or have reached senior status in credit hours. Any student considering living off campus will need to complete the Off Campus Living Contract through the housing portal at www.highpoint.edu/myhome, under "Contracts and Forms."

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