

HIGH POINT UNIVERSITY
THE PREMIER LIFE SKILLS UNIVERSITY
Student Government Association

Constitution

Preamble

We, the students of High Point University, in order to promote community, to embody the principles of democracy, to practice leadership and governance, represent the values of the university, and to serve the University community, do hereby ordain and establish this constitution for the Student Government Association of High Point University by the authority vested in us by the Board of Trustees and the Administration.

Article I: Name

The association shall be called the Student Government Association (SGA) of High Point University.

Article II: Purpose

The purpose of this organization shall be to promote the ideals of the University; to develop honor; to encourage personal responsibility; to exercise those executive, legislative, judicial, and social responsibilities vested in the Student Government Association; to enhance the quality of campus life, to encourage community on campus; to budget and administer resources; to appropriate funds, where deemed appropriate, to campus organizations and other campus activities; and to facilitate open and effective communication among students, faculty, staff and administrators at High Point University.

Article III: Organization

The Student Government Association shall be composed of the Executive Cabinet (EC) and three boards: the University Community Affairs Board; the Student Senate; and the Judicial Board.

Article IV: Powers

Section I. The executive powers of the Student Government Association shall be vested in the Executive Cabinet.

Section II. The University Community Affairs Board shall encourage community on campus and shall assist the University in assessing and improving the quality of campus life.

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Section III. The Judicial Board shall exercise the judicial powers vested in the Student Government Association and shall assist the University in establishing and assessing effective judicial systems in conjunction with the Office of Student Life according to the guide to Student Life.

Section IV. The Student Senate shall ~~elect a member to serve as Speaker of The Senate and Vice President of SGA;~~ confirm appointments; install and remove, where appropriate, officers and justices; exercise legislative powers; and voice their opinion regarding the funds of the Student Government Association.

Article V: Representation

All undergraduate students shall be represented indirectly and served by the Student Government Association. All students may attend all regular and called meetings of any board of the Student Government Association with the exception of judicial hearings administered by the Judicial Board. Although meetings of the Executive Cabinet are closed, any student may request an audience with the Executive Cabinet.

Article VI: Executive Cabinet

Section I. Members. The Executive Cabinet of the Student Government Association shall be composed of the following members:

Elected Members. The following members of the Executive Cabinet of the Student Government Association shall be elected by the students of High Point University:

1. Executive President
2. Executive Vice President
3. Executive Secretary
4. Executive Treasurer

The Executive President, Executive Secretary, and Executive Treasurer shall be elected individually by popular vote of the student body of High Point University. The Vice President, Speaker of the Senate, shall be elected alongside the President.

Duties and Powers of Elected Members. The members of the Executive Cabinet of the Student Government shall have duties and powers, as indicated:

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Executive President. The Executive President shall:

1. schedule weekly meetings and call special meetings of the Executive Cabinet;
2. preside over meetings of the Executive Cabinet;
3. report all activities and decisions of the Executive Cabinet at all meetings of the Student Senate;
4. appoint, in collaboration with the SGA Advisor, Elections Committee, and current Chief Justice the new Chief Justice, who must already be a Student Justice;
5. appoint, in collaboration with the SGA Advisor, Elections Committee, and current Attorney General, the new Attorney General, who must already be a Student Justice;
6. appoint, in collaboration with the elected members of the Executive Cabinet SGA Advisor and subject to confirmation by the Student Senate, all remaining appointed members of the Executive Cabinet;
7. appoint, in collaboration with the Chief Justice and subject to confirmation by the Student Senate, Student Justices to any open Associate Justice seat on the Supreme Court;
8. have veto power over bills and resolutions, except that only a veto of a bill or resolution may be overturned by three-fourths override vote of the Student Senate;
9. present an Annual Report to the High Point University Administration detailing the activities of the Student Government before leaving office in the Spring;
10. plan an Executive Cabinet retreat to be held before the start of or during the fall semester to plan for the year;
11. meet with the Student Government Advisor(s) weekly;
12. ensure that all of the Student Government Association and its Boards be listed on University calendars, major activities for the fall semester shall be planned before members of the Executive Cabinet;
13. Serve as Speaker of the Senate in the event the current Speaker of the Senate is absent;
14. appoint ad hoc committees of the Student Senate and the Student Government Association in collaboration with the Speaker of the Senate and respected Executive Cabinet members;
15. Serve as the voice and liaison to university administration on behalf of SGA, Student Body, and Executive Cabinet;
16. Lead a Student Government Association Training at the beginning of each academic year

Executive Vice President (~~Speaker of the Senate~~). The Executive Vice President shall:

1. be elected on a ticket with the Executive President
2. serve as the Speaker of the Student Senate;
3. preside over meetings of the Student Senate;

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4. maintain a history of all legislative action and forward a copy of bills involving appropriation of funds to the Treasurer and Advisor of the Student Government Association,
5. appoint, in collaboration with the full Executive Cabinet, SGA Advisor, and subject to confirmation by the Student Senate, all chairs of all standing committees, including Executive Cabinet Vice Presidents: Campus Health and Wellness, University Engagement, Community and Belonging, Finance, Academic Affairs, and Service and Civic Engagement;
6. attend all Student Affairs Committee meetings;
7. enforce Robert's Rules of Order;
8. review attendance within the Senate;
9. serve as a proxy for the President when designated;
10. attend Disciplinary Committee meetings;
11. assist the President with the planning of Executive Cabinet retreat;
12. assist the President with the preparation of the Annual Report.

Executive Secretary. The Executive Secretary shall:

1. record all the actions and minutes of the Executive Cabinet;
2. record all the actions and minutes of the Student Senate;
3. distribute these minutes to the Executive Cabinet following each meeting;
4. file a copy of each successful bill and each successful resolution in the files of the Student Government Association and deliver to the SGA Advisor at the end of each semester;
5. attend all Student Affairs Committee meeting;
6. report and maintain the standing of all clubs and organizations to the Executive Cabinet;
7. assist the President with the preparation of the Annual Report.

Executive Treasurer. The Executive Treasurer shall:

1. monitor all funds of the Student Government Association;
2. keep official records of all receipts and expenditures;
3. keep a record of all organizations in financial bad standing;
4. make financial reports at meetings of the Executive Cabinet and Student Senate;
5. organize and administer all income-generating activities;
6. update and administer the Finance Codes and rules set within;
7. publish any update to Finance Codes once approved by the Finance Committee and present it to the Senate;
8. submit all bills which have been either passed by the Senate and approved by both the Student Government Association President and Advisor(s) or overridden by the Senate to the University Business Office no later than 3 academic business days (business days in which classes are in session) after the bill is passed or overridden;

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9. track After Action Report deadlines and amounts and file requisition forms for money to return to SGA;
10. coordinate the Budget Defenses at the desired time with the President and Secretary;
11. review and approve, in collaboration with appropriate University officials, all contracts entered into by the Student Government Association, the Executive Cabinet, or the separate Boards;
12. maintain oversight of club/organization account balances
13. assist the Vice President of Finance in the preparation of Senate bill packet;
14. assist the President with the preparation of the Annual Report.

Appointed Members. The following members of the Executive Cabinet of the Student Government Association shall be jointly recommended by the respective outgoing officers and the incoming President of the Student Government Association. The candidates shall be confirmed by both the elected members of the Executive Cabinet and the Student Senate.

1. Executive Chief Justice
2. Executive Attorney General
3. Executive Chief of Staff
4. Vice President of ~~Campus~~ University Engagement
5. Vice President of Academic Affairs
6. Vice President of Campus Health and Wellness
7. Vice President of Community and Belonging
8. Vice President of Service and Civic Engagement
9. Vice President of Finance

Duties and Powers of Appointed Members. The members of the Executive Cabinet of the Student Government shall have duties and powers, as indicated:

Executive Chief Justice. The Executive Chief Justice shall:

1. work with the President as requested to efficiently and effectively handle respective concerns;
2. be a full-time Justice
3. serve as Chief Justice of the Judicial Branch;
4. preside over meetings of the Judicial Branch;
5. call meetings and preside over the affairs of the Supreme Court;
6. coordinate all courts administered by the Student Government Association;
7. serve as a Hearing Chair for University Conduct and Honor courts;
8. appoint a 1-5 person group of Student Justices to serve in his or her place when deemed necessary or appropriate by the Chief Justice or the Office of Community Standards;
9. train, in collaboration with the Office of Community Standards, all University Justices;

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10. provide, in collaboration with the President of the Student Government Association and Attorney General, the opinion of the Executive Cabinet; regarding Constitutional Interpretation Requests heard by the Supreme Court;
11. install the elected and appointed members of the Executive Cabinet and the elected Class Officers;
12. install new Associate Justices of the Supreme Court;
13. approval of constitutions of Student-run organizations with assistance of Supreme Court justices
14. serve as Chair of the Organization Misconduct Committee
15. serve as Chair of Disciplinary Committee
16. assist the President with the preparation of the Annual Report.
17. serve as the Chair of the Governing Documents Committee.
18. appoint an Associate Chief Justice to serve as liaison in the Student Justice Program

Executive Attorney General. The Executive Attorney General shall:

1. work with the President as requested to efficiently and effectively handle respective concerns;
2. be a full-time Justice for six consecutive months prior to swearing in
3. adjudicate procedural matters involving the Executive Cabinet or the separate Boards of the Student Government Association;
4. members of the Supreme Court may serve in his or her place as deemed necessary and appropriate by the Attorney General or the Office of Community Standards;
5. adjudicate cases assigned to the University Conduct Court of the University Honor Court, and coordinate and oversee the prosecution as a Hearing Officer;
6. provide, in collaboration with the President of the Student Government Association and Chief Justice, the opinion of the Executive Cabinet regarding Constitutional Interpretation Requests heard by the Supreme Court;
7. investigate all charges of impeachment against members of the Executive Cabinet, University Justices, Associate Justices of the Supreme Court, and Officers of Organizations;
8. check for eligibility on all elected officers, officials, Justices, and Senators;
9. conduct all elections;
10. enforce dress code and cell phone policy of all Senate Meetings;
11. interpret the Bylaws as requested by the Speaker of the Senate or any member of the Senate;
12. serve as Vice Chair of Organization Misconduct Committee
13. serve as Vice Chair of Disciplinary Committee
14. assist the President with the preparation of the Annual Report.

Executive Chief of Staff. The Executive Chief of Staff shall:

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1. work with the President as requested to efficiently and effectively handle respective concerns;
2. organize and distribute all written communication and other information for the Executive Cabinet to the members of the Student Senate, and the Presidents and Advisor(s) of the chartered organizations;
3. send all communication from the Student Government Association email account;
4. recommend Senators to serve on standing committees, who shall be approved and appointed by the chairs of standing committees;
5. serve as personal advisor and assistant to the President;
6. assist the President and the Vice President and with the planning and preparation of the Executive Cabinet training session and retreat and with the planning and preparation of the mandatory Senate Refresher meeting;
7. assist members of the Executive Cabinet in the completion of other special projects when designated;
8. oversee all class officers
9. promote Student Government Association events, individual Student Government Association organizations' events, and campus events;
10. promote events in accordance with the High Point University mission, purpose, and image to better the well-being of the University community;
11. manage all Student Government Association social networking tools;
12. assist the President with the preparation of the Annual Report.

Vice President of University Engagement. The VP of University Engagement shall:

1. work with the President as requested to efficiently and effectively handle respective concerns;
2. plan and execute one engagement event per semester to encourage student involvement on campus;
3. work with organizations during the Involvement Fairs to reach students;
4. help students become connected with different organizations.
5. meet with the appropriate administrators and campus officials to conduct the planning of campus wide events;
6. ensure all SGA sponsored events have undergone the proper steps of planning and approval with university administrators and university event protocols
7. chair the University Engagement Committee

Vice President of Academic Affairs. The VP of Academic Affairs shall:

1. work with the President as requested to efficiently and effectively handle respective concerns;
2. chair the Academic Affairs Committee
3. field questions and general inquiries from students and senators as they pertain to academics;
4. solicit improvements regarding High Point University's academic programs;
5. serve as ex officio on the faculty academic committees.

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Vice President of Campus Health and Wellness. The VP of Campus Health and Wellness shall:

1. work with the President as requested to efficiently and effectively handle respective concerns;
2. work with campus organizations such as HPU REC, Panther Prevention, and the Office of Counseling
3. plan wholistic health programming for the campus
4. field questions and general inquiries from students and senators as they pertain to health and wellness
5. solicit improvements regarding High Point University's campus health and wellness
6. chair Campus Health and Wellness Committee

Vice President of Community and Belonging. The VP of Community and Belonging shall:

1. work with the President as requested to efficiently and effectively handle respective concerns;
2. develop community and belonging programing to benefit the entire student body of HPU;
3. plan and oversee community and belonging ~~diversity~~ initiatives on High Point University's campus in collaboration with the President and EC.
4. chair Community and Belonging committee

Vice President of Service and Civic Engagement. The VP of Service and Civic Engagement shall:

1. work with the President as requested to efficiently and effectively handle respective concerns;
2. meet regularly, as deemed necessary, with the Director of Center for Community Engagement;
- ~~3.~~ work in collaboration with President and EC to plan and host service and philanthropy events;
4. hold meetings and workshops on various service and fundraising topics to better educate students on service, volunteering, fundraising, and philanthropy;
5. promote local, domestic, and international service opportunities and showcases, with an emphasis on opportunities in the city of High Point;
6. promote campus civic engagement during local and federal elections
7. chair Service and Civic Engagement Committee

Vice President of Finance. The Vice President of Finance shall:

1. work under the Treasurer as requested to efficiently and effectively handle respective concerns;
2. provide technology assistance to SGA clubs and organizations;
3. copy and prepare all bills and resolutions for the Executive Cabinet and Senators for the Student Government Association Student Senate meetings each semester;
4. assist the Treasurer with the planning, preparation, and execution of any financial responsibilities when necessary;
5. keep track of all voting technology;
6. tabulate and keep a record of all votes that take place in the Student Senate;

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7. work with SGA Advisor to update SGA website

Additional Duties and Powers. The members of the Executive Cabinet of the Student Government shall also have duties and powers, as indicated:

1. create and manage committees as needed and as directed by the President;
2. appoint assistant positions to help execute additional duties of the Student Government Association;
3. Respond to all emails sent to their respective email from faculty, staff, students, or student organizations within a timely manner.

Installation of Officers. The elected Executive Officers, appointed Executive Officers, Associate Positions, elected senators, and elected Class Officers of the Student Government Association shall be installed by the outgoing Chief Justice after the votes have been tallied by the Attorney General, provided there are no appeals. Installations will occur for both the President and Executive Cabinet at the last Student Government meeting of the spring semester. In the event of a position vacancy, the current Chief Justice will install aforementioned positions in accordance with election and installation procedures.

Oath of Office. Before taking office, each member of the Executive Cabinet, Class Officers, Senators, and Judicial Board Members shall take the following oath:

(Raise your right hand.) “I, _____, do solemnly swear to uphold the Constitution of the Student Government Association of High Point University, the University Conduct Code, and the University Honor Code; and I swear to perform, to the best of my abilities the duties and responsibilities of the office which I now assume.

Terms of Office. All elected and appointed members of the Executive Cabinet shall serve terms not to exceed one year beginning with their installation and concluding at the next Installation Ceremony. Any individual may serve more than one term in SGA.

Section II. Expectations of the Executive Cabinet. In addition to the duties of each Executive Cabinet position, the following should also be expected of each Executive Cabinet member:

1. attend all Executive Cabinet and Student Senate meetings;
2. uphold the High Point University Student Government Association Constitution, University Honor Code, and University Conduct Code;
3. serve as a positive representative of High Point University;

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4. serve as chairs or co-chairs of standing or ad hoc committees at the discretion of the Student Government Association President.

Article VII. Student Government Association Advisor(s)

A designee(s) appointed by the Vice President of Student Life shall serve as the Advisor(s) to the Student Government Association.

Section I. Responsibilities. Responsibilities include but are not limited to:

1. attend regularly scheduled Senate and Executive Cabinet meetings;
2. aiding in training opportunities;
3. explain University policies and strategies as it relates to Student Government Association actions;
4. meet with the Executive Cabinet at the beginning of the year to discuss Advisor(s) expectations;
5. serve as a liaison between administration and Executive Cabinet as deemed necessary;
6. hold Executive Cabinet, Class Officers, and clubs/organizations accountable when necessary;
7. serve as mentor and positive role model.

Article VIII: Class Officers

Section I. Members. Each class shall be composed of:

1. one President of each of the four classes;
2. one Vice President of each of the four classes;
3. one Treasurer of each of the four classes;
4. one Events Coordinators for each of the four classes;
5. one external communications coordinator for each of the four classes.

Section II. Expectations of the Class Officers. In addition to the duties of each Class Officer position, the following should also be expected of each Class Officer member:

1. attend all Student Senate meetings, weekly class officer meeting, and mandatory meetings called by any member of the Executive Cabinet or President of the class;
2. uphold the High Point University Student Government Association Constitution, University Honor Code, and University Conduct Code;
3. serve as a positive representative of High Point University;

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4. host one service and one social event per academic year;
5. serve as a member of an ad hoc committee at the discretion of the Student Government Association Vice President and attend all meetings and events from said committee;
6. respond to all official communications in a timely manner;
7. failure to perform these duties could result in removal from office.

Article IX: The Student Senate

Section I. Members. The Student Senate shall be composed of:

1. the President of the Student Government Association
2. the Vice President who shall serve as the Speaker of the Student Senate;
3. the President and Class Officers of each of the four classes;
4. the elected and appointed members of the Executive Cabinet (ex officio);
 - a. The following Executive Cabinet Members are voting members with voice:
 - i. Vice President of Academic Affairs
 - ii. Vice President of ~~Campus~~ University Engagement
 - iii. Vice President of Community and Belonging
 - iv. Vice President of Service and Civic Engagement
 - v. Vice President of Campus Health and Wellness
5. the representatives of each academic school and graduating class who shall be known as Senators;
 - a. Senators not attending at least three of four senate meetings and one of two UCABs per semester can be reviewed by the disciplinary committee.

Section II. Club Standing.

All student organizations in the Student Government Association must become recognized or chartered. Recognized Organizations cannot submit bills, can request a budget of up to \$1,000, have a working Constitution, and attend five (5) meetings per semester to stay in good standing. Chartered Organizations can submit bills, can request a budget up to allotted amount determined by the Financial Codes, have a working Constitution, and attend eight (8) meetings per semester to stay on good standing. The process to gain the status of recognized or chartered are as follows:

1. **Organizations Petitioning for Recognition.**
 - a. The petitioning organization must submit an active roster of at least ten (10) members and a Faculty or Staff Advisor;
 - b. The petitioning organization must attend a minimum of two (2) of the scheduled meetings of the Student Senate;
 - c. The petitioning organization must submit a working Constitution to the Chief Justice for approval.

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- d. The petitioning organization must come before the Student Affairs Committee after attending at least 2 SGA Meetings.
- 2. Organizations Petitioning for Charter.**
 - a. The petitioning organization must submit an active roster of at least fifteen (10) members and a Faculty or Staff Advisor;
 - b. The petitioning organization must attend a minimum of four (4) of the scheduled meetings of the Student Senate;
 - c. The petitioning organization must submit a working Constitution to the Chief Justice for approval.
 - d. The petitioning organization must come before the Student Affairs Committee after attending at least 2 SGA Meetings.

Section III. Specialty Changes in Club Standing Status.

- 1. For an active chartered organization to change to recognized they must fill out the appropriate form;
 - 1. Signatures must be collected from the President, Student Government Association Representative, Advisor, and five (5) active members of the organization.
- 2. For a recognized organization to change to chartered they must;
 - 1. Create a full constitution and go through the Student Affairs Committee;
 - 2. Attend four (4) Student Government Association meetings;
 - 3. Signatures must be collected from the President, Student Government Association Representative, Advisor, and five (5) active members of the organization;
 - 4. Fill out the appropriate form.
 - 5. *If they were previously chartered and have moved to recognized, but would now like to be rechartered, they must have been recognized for one year and will need to present a statement as to why they would like to become re-charted to the Student Affairs Committee;
- 3. The one-year rule will be applied in semesters.

Section IV. Voice. Any student may participate in deliberations of the Student Senate, except that time limitations may be imposed by the Vice President of SGA. Such limitations may be overturned by a two-thirds vote of the Student Senate. The standing committee chairs are ex officio members of the Student Senate with voice and with vote. All other members of the Executive Cabinet are ex officio members of the Student Senate with voice and without vote, except that the Vice President of the Student Government Association rules in the case of a tie. Bills are voted on by the active organizations in good standing. Active organizations in bad standing may not vote on bills; yet must still be present at meetings, so as to hear new business being held. The active organizations in bad standing do not affect the vote count in determining the action of a bill.

Section V. Approvals and Vetoes for Bills and Resolutions.

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1. If a bill is passed by the Student Senate, the Treasurer will record the date and amount on the Bill Signature Page (i.e. “Main Sheet”). The bill then moves on for approval by the Student Government Association President and Advisor(s). The Student Government Association President and Advisor(s) may then take action on the bill, choosing to approve or veto the bill;
 1. If approved by both the Student Government Association President and Advisor(s), the Treasurer shall submit the Bill Signature Page and a copy of the final approved bill to the Business Office no later than three (3) academic business days after the bill is passed.
 - i. Only after a bill is passed and approved by both the Student Government Association President and Advisor(s), may the organization use any portion of the bill’s allocated funds.
 2. If the bill is vetoed, the Senate may elect to override, which would require a three-fourths vote. If an override is successful, the Treasurer shall submit the Bill Signature Page and a copy of the final approved bill to the Business Office no later than three (3) academic business days after the override is successful. If an override is unsuccessful, then the bill is defeated, or “dead”, and the Treasurer shall not submit the bill to the Business Office.
 - i. If the bill is vetoed during the Senate meeting in which it was passed, the Senate may elect to override the veto during that same meeting, but not at a later Senate meeting.
 - ii. If the bill is vetoed after the Senate meeting in which it was passed and before a week after it was passed, the Senate may elect to override the veto during the next Senate meeting, but not at a later Senate meeting.
3. If a resolution passes the Senate, the Student Government Association President may take action to either approve or veto a resolution;
 - i. If approved, the resolutions then moves on for approval by the Vice President and Chief Justice. If approved by the Student Government Association President, Vice President, and Chief Justice, the President shall submit the resolution to the appropriate department on campus.
 - ii. If the President vetoes a resolution, the Senate may elect to override, which would require a three-fourths vote. If an override is successful, the resolution is then submitted to the appropriate department on campus. If an override is unsuccessful, then the resolution is defeated or “dead”.
 - i. If the President vetoes a resolution during the Senate meeting in which it was passed, the Senate may elect to override the President’s veto during that same meeting, but not at a later Senate meeting.
 - ii. If the President vetoes a resolution after the Senate meeting in which it was passed and before a week after it was passed, the Senate may elect to override the President’s veto during the next Senate meeting, but not at a later Senate meeting.
 - iii. The Senate may not call more than one override vote on a particular bill or resolution;
 - iv. The president may only veto a bill or resolution that was passed during their term of office;

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- i. If a bill or resolution is passed at the last Senate meeting of the academic year, the President may choose to veto, but it must occur on the floor of the Senate.
- v. The Senate may not override a bill or resolution from a previous Senate (i.e. a previous academic year);
- vi. If a bill or resolution has not been signed by the Student Government Association President or Advisor(s) after one week of the date of passage by the Senate, the bill or resolution is automatically approved, and shall move to the next appropriate step of an approval.
- vii. In the event that a bill has failed during a senate meeting, a senator, who was not the original presenting senator, may petition to bring said bill back up for discussion. This can only be done once per senate meeting (first come, first serve if criteria are met) and can only be for bills presented during the current meeting.
 1. The criteria for a bill to be brought back to discussion:
 - i. There must be explicit evidence of procedural irregularity.
 - ii. The bill must have been denied during that same senate meeting.
 - iii. The bill requires urgency and must be passed during this same meeting in order for the bill to be actionable.
 2. Having met all of the above criteria, the following procedure will be used to reintroduce the aforementioned bill:
 - i. The senator who wishes to bring a bill back up to the floor must first, via Robert's Rules, request a point of parliamentary inquiry to have a conversation with the Attorney General. The Attorney General will meet briefly with the senator to ensure their bill meets the requirements stated above.
 - a. If the bill does not meet the requirement, the matter will be dismissed in private.
 - b. If the bill does meet the requirement, the Attorney General, when appropriate, will tell the Senate that the bill in question will be reintroduced at the end of the bill presentations.
 - ii. If a re-introduction is granted, the proposing senator must address the senate and explain why they think the bill qualifies to be re-introduced, establishing the above criteria. The Senate will then vote after that presentation. In a three-fourths vote, the Senate may allow the reintroduction of the bill.
 - a. If the bill does not meet the three-fourths requirement, the matter is dismissed and cannot be reintroduced.
 - iii. If voted to reintroduce, the bill must again pass by a three-fourths (3/4) vote; refer to Section VI, Article II

Section VI. Quorum.

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1. For a vote to be taken and new business held, there must be a minimum of two-thirds of the senators, class officers, , and voting members of the Executive Cabinet present at that time for quorum to be met;
 - a. for a vote to be taken, there must be a minimum of one-third of the active voting members of the Student Senate (see above) present at that time for quorum to be met
2. For a vote to pass the Student Senate there must be a vote in favor of three-fourths (3/4) from all voting members.

Section VII. Committees.

1. Committees shall meet for a total of four (4) meetings per semester;
2. There shall be a total of five (5) committees:
 - a. Academic Affairs Committee,
 - b. Community and Belonging Committee,
 - c. Service and Civic Engagement Committee,
 - d. Campus Health and Wellness Committee.
3. Committees shall be comprised of representatives of each dually recognized organization
 - a. Organizations shall have an SGA Representative and a stand-in who shall be the same member that attends each committee meeting.
4. Each committee shall propose a minimum of one (1) resolution to be presented to the Senate per semester.
5. Committees shall have the ability to request funds from the Senate for the purpose of planning and executing campus events as a committee.

Section VIII. Meetings

1. The Student Senate shall meet for a total of six (6) meetings, which includes two (2) University Community of Affairs Boards (UCAB's), per semester;
2. Following their election in the spring of each year, the Executive Cabinet shall schedule regular meetings of the Student Senate for the upcoming year and provide a copy to the Vice President of Student Life and SGA Advisor so that meeting can be listed on the calendar of student activities;
3. Special meetings may be called by the Executive Cabinet of the Student Senate, as needed, provided notice is distributed to the membership at least 36 hours in advance of called meetings.

Section IX. Governing Documents Committee

The Governing Documents Committee shall be comprised of:

1. The Chief Justice (chair)
2. SGA President
3. SGA Vice President
4. SGA Treasurer
5. SGA Attorney General
6. SGA Associate Chief Justice
7. Freshman class president

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8. Sophomore class president
9. Junior class president
10. Senior class president
11. Any Senators approved by the SGA President and Vice President

The Governing Documents Committee shall meet once every three academic school years to discuss any updates and changes to be made to the governing documents of the Student Government Association at High Point University. Changes shall only be made to the governing documents by expressed recommendation of the Board of Trustees, SGA Advisor, or Vice President of Student Life outside of these meetings taking place each three academic years. These changes to the governing documents must be approved by the SGA advisor and Vice President of Student Life and must be voted on by the SGA Senate.

Article X: The Judicial Branch

Section I. University Conduct and Honor Board. The Judicial Branch functions primarily as a system of boards.

Section II. Members. Members of the Judicial Branch shall include:

1. the Chief Justice of the Student Government Association who serves as Chief Justice of the Judicial Branch and its members and as the Hearing Chair of the University system;
2. an Associate Chief Justice will be selected by the President and Chief Justice in consultation with the Director of Community Standards program to serve as Interim Chief Justice should any matter arise.
3. all Student Justices will be selected by the Chief Justice and the Director of Community Standards;
4. the Attorney General of the Student Government Association who serves as the Hearing Officer of the University system;
5. in the event that the Chief Justice is unable to preside over a hearing as the Hearing Chair, in the event that the Chief Justice is unable to perform their assigned duties, the Associate Chief Justice will fill their position. In the event that neither the Chief Justice nor the Associate Chief Justice is able to preside over a hearing, an appropriate designee will serve in his or her place.
6. in the event that the Attorney General is unable to preside over a hearing as the Hearing Officer, an appropriate designee will serve in his or her place as the Acting Hearing Officer that has been trained for the position;
7. members of the faculty or staff of High Point University appointed by the Provost, Senior Vice President of Academic Affairs, the Vice President of Student Life, or designee.

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Section III. Eligibility. All members of the Judicial Branch must be full-time students and must have a cumulative Grade-Point Average of 2.7, or higher. They must be in good standing with the Office of Student Life and the Office of Community Standards. Student Justices serve at the discretion of the Office of Community Standards and are subject to an annual review process which shall be administered by the Office of Community Standards. The length of term is from selection until graduation. However, at any point at the discretion of the Office of Student Life the justices' position can come under review.

Section IV. Meetings. The Justices shall meet as many times as necessary during the course of the University calendar. Meetings are scheduled in conjunction with the Office of Community Standards.

Section V. Supreme Court. The judicial power of the Student Government Association Student Senate shall be vested in a Supreme Court. The Supreme Court of the Student Government Association shall be composed of the Chief Justice, and six (6) Associate Justices where only four (4) sit on an active meeting.

Members: The Chief Justice of the Student Government Association shall serve as the Chief Justice of the Supreme Court. An Associate Chief Justice will be appointed by the Chief Justice to serve in the place of the Chief Justice if he or she cannot be present. The Associate Justices shall be selected from the Student Justices of the Judicial Branch and appointed by the President of the Student Government Association in collaboration with the Chief Justice of the Student Government Association and the Advisor of the Student Justice Program. All Supreme Court Justices shall serve until they graduate, unless they resign their office, are impeached, or are otherwise removed from the Judicial Branch. Members of the Executive Cabinet of the Student Government Association shall not simultaneously serve as an Associate Justice of the Supreme Court.

Section VI. Duties and Powers. The Judicial Branch shall:

1. assess the University judicial systems and recommend modifications, where appropriate, to the Student Government Association and the University Administration;
2. assess the University Conduct Code and the University Honor Code and recommend modifications, where appropriate to the Student Government Association and to University Administrators;
3. encourage support of the University Conduct Code and University Honor Code;
4. administer the system of student hearing boards according to guidelines which have been adopted by the Student Senate of the Student Government Association and which are published in the operational guidelines of the Student Government Association;
5. in the event of conflict between the Judicial procedures described in the operational guidelines of the Student Government Association and the Judicial procedures of the University described in the Student Handbook, the guidelines of the University shall over rule the guidelines of SGA.

Section VII. Supreme Court Duties and Powers. The Supreme Court shall:

1. receive sanctions review requests and deliver rulings on these requests;
2. a ruling must be delivered within five (5) academic business days of the request or at the discretion of the SGA Advisor;

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3. receive Constitutional Interpretation Requests and decide to hear any Request at the discretion of the Supreme Court Justices;
4. hear and investigate impeachment requests against members of the Executive Cabinet or Officers of Organizations;
5. the Chief Justice and Associate Chief Justice along with the Supreme Court Justices view and recommend edits to constitutions of organizations petitioning for charter prior to their formal submission to the Student Affairs Committee for a vote.

Article XI. Disciplinary

Section I. Prohibited Behavior. Students and Faculty are expected to uphold a high standard of professional behavior when representing their clubs, elected, or appointed position at all times. Prohibited behavior of senators and organizations includes but is not limited to:

1. Mistreatment of:
 1. Advisors;
 2. Other senators;
 3. Other Clubs and Organizations;
 4. SGA Class officers
 5. SGA Executive Cabinet members;
 6. University Faculty, Staff, and/or administrators;
 7. University facilities;
 8. Student Guide to Campus Life and/or SGA Constitution/Bylaws;
 9. Student Life Staff.
2. Harassment of any form, including any communication over digital media (ex. social media, text messages, e-mail etc.)
3. Other violations at the discretion of the Disciplinary Committee

Section II. Reporting and Evidence. A violation of Section I shall be reported via the online Disciplinary Violation form within 24 hours of the incident. The report should include a description of the violation and all relevant evidence (emails, text strings, etc.). The Disciplinary Committee has the right to request a statement from the accused Senator or Club/Organization when necessary.

Section III. Disciplinary Committee. The Committee is to be made up of:

1. Chief Justice (chair);
2. Attorney General (vice chair);
3. President;
4. Supreme Court Justices.

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The committee shall meet privately with the respondent to explain the situation that has been reported. The committee will then decide responsibility and sanctions, reporting back to the respondent within one business day.

In the event a member cannot preside. The respected member shall consult the SGA Advisor for a designee to take their place.

Section IV. Sanctions. Failure to follow these guidelines may result in the following potential sanctions. Factors taken into consideration of given sanctions include the level of offense and number of offenses.

1. Warning;
2. Loss of voting privileges;
3. Placed on bad standing;
4. Removal of SGA Representative;
5. Removal of Club/Organization's Advisor;
6. Loss of Charter;
7. Creative Sanctioning.

Section V. Organization Misconduct Committee. The Organization Misconduct Committee serves as a disciplinary committee to ensure organizations involved in the Student Government Association are adhering to rules set forth by High Point University. This committee will only meet when needed. This committee is comprised of:

12. SGA Advisor
13. SGA Chief Justice
14. SGA Attorney General
15. SGA President

If either the SGA Chief Justice, SGA Attorney General, or SGA President is involved in the organization that is brought to the committee, a member of the SGA Executive Cabinet will be appointed to fill the position by the SGA Advisor.

Article XII: The University Community Affairs Board

Section I. Members. The University Community Affairs Board is composed of:

1. the President of the Student Government Association who serves as President of the University Community Affairs Board
2. representatives of campus organizations;
3. representatives of athletic and club teams;
4. Class Officers;
5. an appointed member(s) of respected housing communities;
6. representatives of every Greek lettered organization that is not already represented above;
7. SGA Advisor as an ex-officio member

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8. Faculty, staff, and members of the University community can be invited as panelist and members of the University Community Affairs Board at the discretion of the Student Government Association President

Section II. Duties and Powers. The University Community Affairs Board shall:

1. recommend and implement, where appropriate, other programs and activities designed to encourage community on campus;
2. assist the Office of Student Life and the Educational Support Services and Campus Life in assessing educational support services and campus life;
3. actively develop a campus environment which uphold the values of High Point University and is free of bigotry, racism, and sexism;
4. actively encourage a campus environment free of substance abuse, including both alcohol and other controlled substances;
5. resolve issues as identified by the President and Vice President of Academic Affairs and Campus Engagement and Vice President of Diversity and Inclusion;
6. attendance will be taken at all University Community Affairs Board meeting
7. attendance will count towards the active chartered required seven (7) mandatory attendance points;
8. attendance will count towards the active recognized required four (4) mandatory attendance points.

Section III. Voice. Any student shall have the right to be heard by the University Community Affairs Board. Voting members shall include the representatives of campus organizations. The President of the University Community Affairs Board shall vote only in case of a tie.

Section IV. Meetings. The University Community Affairs Board shall:

1. meet no later than the week before Fall Break in the fall semester and no later than the week before spring break in the spring semester;
2. special meetings can be called by the President of the University Community Affairs Board with 36 hour notification to the Senate;
3. in the event of quorum not achieved the meeting will continue.

Article XIII: Professionalism

Section I. Conduct of Meetings. All meetings will be run according to Robert's Rules of Order. In addition, all Senators, Class Officers, and the Executive Cabinet members shall raise their hand and wait until the Speaker of the Senate calls on them. When the Speaker of the Senate calls on them, that person shall state their name and who they are representing. Furthermore, there shall be no texting, unrelated technology usage, or loud outbursts during a meeting. Failure to abide by these rules shall result in

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removal of the meeting at the discretion of the Vice President, Speaker of the Senate, and Attorney General.

Section II. Special Procedures. The Executive Cabinet and each Board committee shall develop and publish operational guidelines for recurring activities. Such procedures shall be established and revised by two-thirds vote of the respective body.

Section III. Dress Code. All participating members of the Student Senate, including the Executive Cabinet, Executive Officers, Class Officers, and the elected Senators, shall comply with the following dress code:

Business casual: anything deemed as inadmissible is up to the discretion of the Attorney General

Article XIV: Impeachment and Removal

Section I. Cause. Students may be impeached or otherwise removed from office only for cause:

1. failure to perform the duties prescribed in the Constitution and operational guidelines of the Student Government Association,
2. failure to follow published procedures,
3. violation of the University Conduct Code,
4. violation of the University Honor Code.

Section II. Executive Cabinet. Members of the Executive Cabinet may be impeached for cause; in which case the following procedures shall apply:

1. the charges shall be investigated by the Supreme Court under the leadership of the Attorney General of the Student Government Association, except in the case of the conflict of interest, in which case the Executive Cabinet, absent the accused, shall appoint a chief investigator or chair;
2. following their investigation, the Supreme Court shall advise the Executive Cabinet of their decision;
3. where impeachment is recommended, the Executive Cabinet, absent the accused, shall establish concurrence or non-concurrence by simple majority vote;
4. where the Supreme Court recommends impeachment and regardless of the decision of the Executive Cabinet, a resolution to that effect shall be introduced during a scheduled meeting of the Student Senate at which time the action of the Executive Cabinet shall be reported;
5. the accused Officer has the right to address the Senate, but not to respond to questions;
6. ordinarily, following discussion, the vote shall be delayed until the next regular meeting, except that a special meeting may be called provided that at least 48 hours shall have elapsed;
7. where at least three-fourths of the Senators vote to support impeachment, the Officer shall relinquish the office held.

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Section III. Justices. Supreme Court Associate Justices may be impeached, in which case the following procedures shall apply:

1. the charges shall be investigated by the Executive Cabinet under the leadership of the Attorney General of the Student Government Association, except in the case of conflict of interest, in which case the Executive Cabinet absent the accused, shall appoint a chief investigator or chair;
2. where the Executive Cabinet recommends impeachment, a resolution to that effect shall be introduced and discussed during a scheduled meeting of the Student Senate;
3. ordinarily, following discussion, the vote shall be delayed until the next regular meeting, except that a special meeting may be called provided that at least 48 hours shall have elapsed;
4. where at least three-fourths of the Senators vote to support impeachment, the Justice shall relinquish the position.

Section IV. Committee Chairs. The Executive Cabinet may remove appointed members from chairs overseeing standing committees, in which case three-fourths of the Senators must concur.

Section V. Officers of Organizations. For reasons of cause, the Executive Cabinet may recommend that organizations initiate impeachment proceedings against officers of the organization, in which case the following guidelines shall apply:

1. the charges shall be investigated by the Supreme Court under the leadership of the Attorney General;
2. following their investigation, the Supreme Court shall advise the Executive Cabinet of their decision.

Section VI. Senators. Senators may be impeached for cause; in which case the above guidelines shall be followed.

Article XV: Bylaws Governing Documents

Section I. Bylaws. The Bylaws shall be the official rules and operating procedures of the High Point University Student Government Association. The Bylaws may be amended by a simple majority vote (fifty percent present plus one) of the Student Senate, approval by the SGA Executive Cabinet, and approval from the Office of Student Life. Amendments may be voted on during the same meeting at which they are presented. Only specific rules or procedures in the Bylaws may be suspended on the floor of the Senate, and those sections shall be listed in the Bylaws. The Constitution shall not be suspended for any reason.

Section II. Finance Codes. The Finance Codes shall contain all financial standards of the High Point University Student Government Association. The Finance Codes may be amended by a three-fourths vote of the Finance Committee, approval by the SGA Executive Cabinet, and approval from the Office of Student Life.

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Section III. Campaigns and Elections Act. The Campaigns and Elections Act shall contain all election procedures of the High Point University Student Government. The Campaigns and Elections Act may be amended by a simple majority vote (fifty percent present plus one) of the Executive Council, approval by the SGA Executive Cabinet, and approval from the Office of Student Life.

Article XVI: Amendments

Section I. Proposal to Amend. An amendment to this constitution may be proposed in three ways:

1. by any member of the Student Senate with the approval of a majority of the Senators;
2. by a petition which is signed by ten percent of the student body and presented to the Student Senate;
3. By recommendation by the Board of Trustees in consultation with High Point University Administration.

Section II. Notification. Where amendments to the constitution are proposed, the Executive Cabinet shall inform the student body of the proposed amendments via email at least two weeks before the Student Senate shall hold a referendum on the proposed amendment(s). Responsibility for notification may be assigned to a standing committee of the Student Senate.

Section III. Referendum. A referendum shall become effective upon ratification by two-thirds of the Student Senate voting. Prior to referendum, any constitutional changes shall receive written approval from the sitting SGA Advisor and the Head of the Office of Student Life.

Section IV. Constitutional Reviews.

A Constitutional Review meeting shall be held at least once every three academic years.

Amended April 18, 2013 by the HPU SGA Student Senate

Amended April 10, 2014 by the HPU SGA Student Senate

Amended March 19, 2015 by the HPU SGA Student Senate

Amended February 2, 2017 by the HPU SGA Student Senate

Amended September 17, 2020 by the HPU SGA Student Senate

Amended October 7, 2021 by the HPU SGA Student Senate

Amended January 31, 2024 by the HPU SGA Student Senate

Amended September 12, 2024 by the HPU SGA Student Senate

Amended January 16, 2025 by the HPU SGA Student Senate

Amended January 30, 2025 by the HPU SGA Student Senate

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