

# Student Depositing Funds to Passport

*This will aid families by helping them add funds to the students Passport Account. Please be advised that the only way to deposit funds onto the Passport account is by Credit Card.*

## 1. Navigate to the High Point Portal

This can be found at my.highpoint.edu

## 2. Go to Passport Card

Click on "Passport Card" under Quick Links

### Quick Links

[Blackboard Learn](#)

[Campus Directory](#)

[Help Desk](#)

[Passport Card](#) 

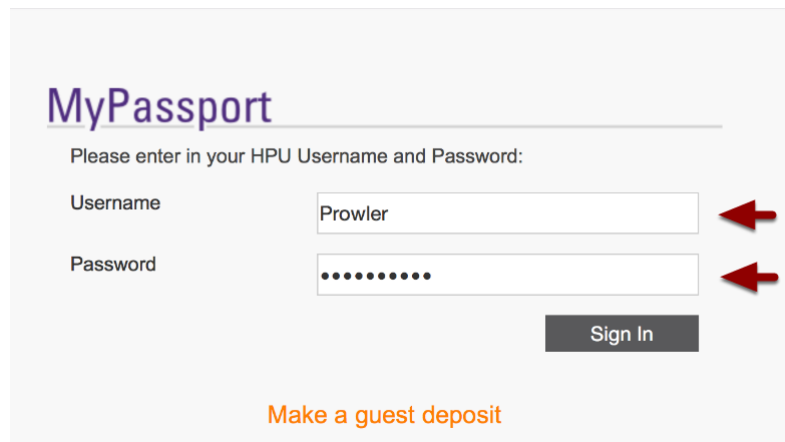
[Password Manager](#)

[Vehicle Registration](#)

[Web Mail](#)

## 3. Sign-in

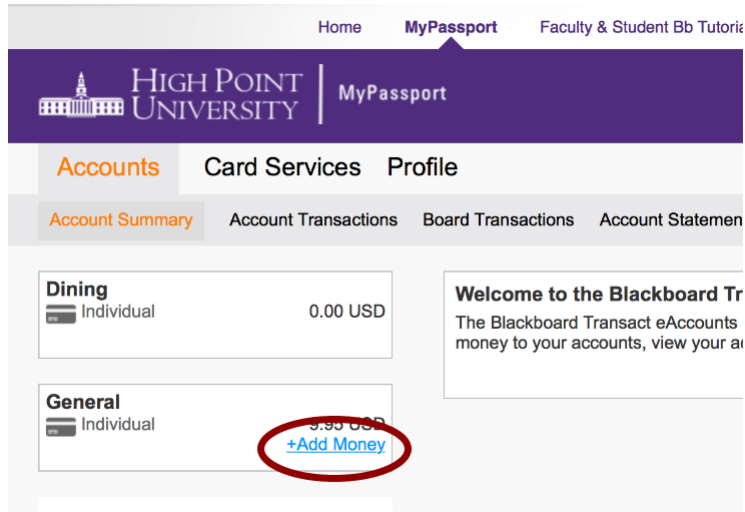
Type in your HPU username and password.



The screenshot shows the 'MyPassport' sign-in interface. At the top, it says 'MyPassport' in purple. Below that, it prompts the user to 'Please enter in your HPU Username and Password:'. There are two input fields: 'Username' with the text 'Prowler' and 'Password' with masked characters. Red arrows point to the right of each input field. A 'Sign In' button is located below the password field. At the bottom, there is a link that says 'Make a guest deposit'.

## 4. Add Money

Click on the "+Add Money" link under the "General" Account Tab.



## 5. Follow the Prompts

Then follow the prompts to enter when you want the amount deposited, the amount you wish to deposit, and the Credit Card information.