HIGH POINT UNIVERSITY
THE PREMIER LIFE SKILLS UNIVERSITY

Immunization Requirements 101

Completing your immunization requirement is as simple as 1...2...3!

1

Access the Magnus Health Portal
Visit https://magnushealth.highpoint.edu to access the portal using your HPU single sign-on (SSO) credentials.

Magnus Health

2

Submit the Required Documentation via Magnus Health Portal

- **Immunizations** – form completed in its entirety with a doctor's signature or stamp prior to submission
- **Tuberculosis (TB) Questionnaire** – questions will be answered in the portal

3

Receive Clearance from Magnus Health
A team of nurses will review those documents and follow up by email if there are any item(s) that do not meet the established criteria, are missing or need additional information. The portal will display updates along the way, including when you have been cleared of all requirements.

SCAN
FOR MORE INFORMATION

Choose TO BE EXTRAORDINARY!®

FREQUENTLY ASKED QUESTIONS

Q: I need help, so who do I contact?

- For **general questions** about the process, please contact us at ***immunization@highpoint.edu***.
- For **technical assistance with the Magnus Health Portal,** contact their assistance team directly by phone at (919) 502-7689.

Q: Can I mail or email my documentation for submission?

- All required documents **must** be uploaded directly to the Magnus Health portal. No paper, email or faxed forms will be accepted by HPU staff, Campus Concierge, the Student Health Center or at *immunization@highpoint.edu*.
- Any paper documentation will be returned to the student for submission to the Magnus Health Portal.

Q: Are all requirements completed once I submit the documentation on the Magnus Health Portal?

- Submittal of documentation on the Magnus Health Portal does not mean the requirement is completed and/or cleared. A team of nurses will review those documents and follow up by email if there are any item(s) that do not meet the established criteria, are missing or need additional information. The portal will display updates along the way, including when you have been cleared of all requirements.
- Reminder email messages containing specific details will be sent to your High Point University email address until all items are completed.

Q: Can I move into my residence hall on campus if any requirements are incomplete?

- All requirements must be completed and CLEARED for a student to move in to their residence hall on campus. Remember, submitted is not the same as CLEARED.

Q: Can I speak with someone at HPU about my submitted records or receive approval from them?

- HPU does not evaluate medical records. The professional nursing team at Magnus Health reviews all submitted documents to ensure all established criteria have been met. Specific requirement questions should be directed to Magnus Health.
- General questions may be directed to *immunization@highpoint.edu*.

Q: I need an immunization. Where can I get one to satisfy the requirement?

- Our HPU Student Health Services offers all required immunization. Simply call them at 336-841-4683 to make an appointment.

Need an immunization?

STUDENT HEALTH SERVICES

336-841-4683 ***(Call for appointments)***

1300 University Parkway
(Parkway Commons)